

Habitat for Humanity of Merced County Board Meeting Minutes
January 22, 2018 Merced ReStore
1230 Broadway Ave., Atwater
Meeting # 284

President (Administration Chair) Jan Sorge	Present
Vice President (Recruitment Chair) Michelle Maggi	Present
Secretary (Public Relations) George Gallaher	Present
Treasurer Donna Hall	Present
Family Services Chair Nellie Venegas	Present
ReStore Resource Chair Lyle Allen	Absent
Finance Chair Sean Arnold	Present
Member at Large Pete Delacruz	Excused
Member at Large Fred Pillsbury	Present

6:53 p.m. Call to order, Jan Sorge President.

Guests: Helenca Alexander, Barry Carbaugh

Devotion: Michelle shared A reading about faith. Nothing is impossible; faith helps me function. Faith develops courage, hope and so much more. Faith commits me to good things.

Matthew 17:20 He *answered, 'Because you have so little faith. In truth I tell you, if your faith is the size of a mustard seed you will say to this mountain, "Move from here to there," and it will move; nothing will be impossible for you.'*

Minutes and Goals: The minutes for the November 30, 2017 and the January 6, 2018 planning meeting were accepted as presented. The Goals/priorities for 2018 were accepted as amended. Two capitalization corrections and one language improvement and clarification of meaning.

Financial Report: Donna reported that, despite problems with the software, she is getting the finances in order. Donna reported that Aurora and possibly Bedona are the only mortgagees to have not made their January payment. Donna stated that Aurora often makes her payment on the last day of the month. Donna has the shared costs for building improvements ready to submit to the landlord but is going to double check with Lyle before submitting the costs. The cost of the work is tentatively set at \$1,424.51 Passadori's share would be one-half of that amount. Sean volunteered, after some discussion and agreement on the issue, to add a category for delivery and one for donations to the options cashiers have on our cash register. Sean, Donna, and Jan will meet to share experiences and improve our use of the finance software. Jan will also work with Donna to develop a Budget for the fiscal year beginning July 1, 2018. Donna will also send a form 1099 to one outside contractor and statements delineating their payment history for 2017 along with their insurance and tax expenses to all mortgagees. Jan reported that the performance bond CD with the City of Merced has been released and deposited into our checking account. The final amount with interest is \$6,348.98.

Family Services: No report.

Rehab Possibilities: No report.

Committee Reports

Administration: County Fair, Barry reported that a materials list and plan for building a shed for presentation at the fair have been completed. The building will be constructed off site and transported to the fair in six pieces, the floor, four walls and the metal roof. The shed will have a custom-built door

and no windows. The four by fours that ultimately may touch the ground will be pressure treated. The approximate cost of materials is \$850.00. Barry stated that the board needs to make some decisions about the planning for delivering and setting-up the building to potential Raffle winners. The fair will charge the larger amount of either \$500.00 or a percentage of ticket sales. The board needs to decide the purpose of this endeavor and decide how much the publicity is worth. Decisions need to be made regarding staffing a booth, the timeline for completing the building at the fair, the cost of raffle tickets, the type and cost of any give away items, the types of displays and literature for the site, and staffing of the booth and building site. Much consideration needs to be placed on making a good impression upon the people who will visit our booth. Also, decisions need to be made as to a legal disclaimer stating what we will and will not do as to delivering and/or setting up the shed at its final destination.

Report on Grant meeting Jan reported that we need to build more capacity before we can hope to appear qualified in the eyes of entities providing grants. For this and other reasons, we are not going to submit a HUD grant with the City of Merced. Jan

Public Information George admitted that he is remiss in not having a draft donor letter for the upcoming Easter mailing. Jan provided several newspapers for use in compiling an article about the ReStore for the upcoming newsletter. George distributed the 2018 board directories stating the version may need correcting and for board members to submit corrections before our next meeting. He also reported submitting the board roster to the national organization but had to admit he forgot to change Michelle's name. Jan is going to develop a president's message for the newsletter which will include information on our fair booth.

Church Relations Jan continues to keep churches informed on our activities.

Recruitment Michelle is continuing to seek qualified board members and volunteers.

Other: Barry observed that an opportunity to advance our mission is being lost in the ReStore and that we need to sell our selves through displays and updated printed material. Michelle agreed and will investigate updating our brochures and other printed information. Sean suggested a sign with bullet points for all our functions. People could ask about areas that interest them and specific targeted printed matter could then be shared. Jan asked Sean to develop a list of bullet points for the sign and submit the list to her. Jan has set the date for the annual dinner for October 27, 2018 at St. Paul Lutheran Church. Jan will deliver forms for two homeowners to sign transferring the mailing address of their tax statements to our post office box. Jan asked for board members to think about becoming an historian and custodian of photos and newspaper articles and other artifacts. Leo Club sponsor will start bringing young people to work in the store. We need many volunteers to clean and paint the store. Jan will check with Lyle about Mr. Zirenberg painting various areas of the store. Lyle is still working with Passadori's to specify insurance coverage and possibly save money.

Meeting adjourned: at 8:13 p.m.

Respectfully Submitted: George Gallaher, Secretary

Habitat for Humanity of Merced County

Meeting Sign In January 22, 2018

Roy W. Sallan

NEELIE VENEZAS

Michelle Maggi

Danna Hall

Jan Sore

BARRY CARBAUGH

FRED P. / SB VXX

Helene W. Defender

A. Gold

2018 Devotions schedule

January	Michelle Maggi
February	George Gallahan
March	FRED Pillsbury
April	Lyle Allen
May	Jan Soren
June	Dann Hall
July	Lyle Allen
August	NEL
September	Michelle Maggi
October	George Gallahan
November	A. Caldwell
December	Probably no meeting