

Habitat for Humanity of Merced County
Board of Directors Meeting # 157
Gateway Community Church room A1, 353 E. Donna Dr., Merced
February 12, 2006

President: Michelle Paloutzian	Present	Member-at-Large: Pat Shay	Present
Vice-President: George Gallaher	Present	Member-at-Large: Ed Jackson	Present
Secretary: Vacant		Member-at-Large: David Heuberlin, CPA	Present
Treasurer: Hilda Miranda	Present	Member-at-large: Fred Pillsbury	Excused
Finance Chair: Patti Houbein	Present	Member-at-large: Fernando Bravo	
Administrative Chair: Donna Hall	Present	Member-at-Large: Caitlyn Kennedy	
Public Information Chair: Bill Sanford	Present	Member-at-Large: Marry Ann Reynolds	Present
Volunteer Chair: Patti Houbein		Legal Counsel: Jim Padron	
Church Relations Chair: Vacant		Westside Affiliate Chair: Richard Martorello	
Family Selection/Partnership Chair: Diane Bair	Present		
Fund Raising Chair: Vacant		Guest: Brian Maggi	
Construction Chair: Lyle Allen	Excused	Guest: Joshua Bolin, UC Merced Rotatact	
Site Selection Chair: Jim Tolladay	Excused		

I. Meeting called to order at 7:08 p.m. By President Paloutzian

Devotion George Gallaher John Wesley Quote
Excused Absences Fred Pillsbury, Lyle Allen, Jim Tolliday

II. Approve minutes of last meeting Jan 9 and the Retreat on January 13, 2007 moved to approve by George Gallaher, seconded by Ed. Jackson.

III. Treasurers Report Hilda Miranda Reported that the as of January all partners had met their mortgage obligations and she has no way to determine if they are all current for February until the latest bank statements arrive.

IV. Committee Reports

a. Administration

1. Central Presbyterian's banquet room has been reserved for Sat Nov 3 for our annual meeting.
2. Newsletter is in from printer and will be mailed early next week.
3. Contact names and phone numbers are in Bill's hands for service clubs.

b. Finance

No report will test QuickBooks for a year

c. Public Information

Merced Sun-Star: We need to be included in public relations page of Sun-Star.

d. Fundraising

Fundraiser – play house Pat Shay will follow-up.

We set the target for the proceeds of fundraising for property purchase and a ReStore.

David brought a quilt for a donation a queen sized quilt that is pretty.

Will check with Lyle about tickets to raffle the quilt and to determine the legality of using the word raffle or drawing.

Website Credit Card link

We will place a link on our website.

e. Family Selection

No report

f. Family Partnership

Project 1 all are doing fine Have a bed to donate (twin size) Donna may know of someone who could use the bed.

Another partner family member has had surgery, need prayers for this partner.

Two more families are prosperous and happy

Another family is also doing well.

Yet another family is doing well.

There's a broken drawer in one house and a cutting board is stuck also the kitchen is half painted.

Received a \$200 estimate for putting linoleum down in the kitchen mentioned above.

We will try to find a labor donation for the flooring.

There is a question about the Bravo's hours we will research the Bravo's hours.

Diane raised a concern about late payments. We will research how other affiliates handle late payments and make a policy concerning this matter.

g. Site Selection

Winton lots at \$70,000 two are available.

We are not in a position to purchase these lots at this time.

h. Building

No report

i. Volunteers

We need volunteers to go to churches and clubs to explain our needs.

Board member volunteer hours need to be tracked we will investigate developing a time sheet for board members.

Gateway Church wants to help in a significant manner. Donna will work with them to discover the scope of their commitment.

j. Church Relations

No report

k. Nominating

No report

V. Old Business

a. Planning Retreat

- i. Comments: The place was nice and the food was tasty. Still researching business plan and a fiscal safeguard policy and second mortgages shown as assets.

b. Security

- i. Serial numbers: Serial numbers are in one secure place.
- ii. Computer back-up: Devices for backing up computers were distributed.
- iii. Equipment identification: We still need to devise a method of identifying our property.

c. Habitat phone line, voice mail: We need to research this some more.

Jimmy Carter Work Project if we could go to one the next one might be the closest. The next one is Los Angeles this October.

Modesto is having an annual church choir recital Sunday March 4th 4 p.m. Methodist church in Modesto.

VI. Adjournment Moved Second Pat Shay 8:39 p.m. seconded by Ms. Reynolds Motion Carried.