

Habitat for Humanity of Merced County
 Board of Directors Meeting
 Gateway Community Church 353 E. Donna Drive Merced, CA
 May 08, 2007

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|---|---------|--|---------|
| President: Michelle Paloutzian | Present | Member-at-Large: Pat Shay | Present |
| Vice-President: George Gallaher | Present | Member-at-Large: Ed Jackson | Absent |
| Secretary: Vacant | | Member-at-Large: David Heaberlin | Excused |
| Treasurer: Hilda Miranda | Present | Member-at-Large: Fred Pillsbury | Present |
| Finance Chair: Patti Houbein | Present | Member-at-Large: Fernando Bravo | Absent |
| Administrative Chair: Donna Hall | Present | Member-at-Large: Caitlyn Kennedy | Excused |
| Public Information Chair: Bill Sanford | Present | Member-at-Large: Mary Ann Reynolds | Present |
| Volunteer Chair: Patti Houbein | Present | Legal Counsel: Jim Padron | |
| Church Relations Chair: Vacant | | Westside Affiliate Chair: Richard Martorello | |
| Family Select/Ptnrshp Chair: Diane Bair | | Present | |
| Fund Raising Chair: Vacant | | | |
| Construction Chair: Lyle Allen | Present | G | |
| Site Selection: Jim Tolladay | Present | | |

- I. Call to order 7:00 P.M.

- II. Devotional Fred Pillsbury: Read an e-mail about a telephone. Information please was a genie in a bottle. I called the operator when I hurt my finger. Information told me what to do I learned a lot from information please. The memories of those conversations never left my mind. I called years later and got the same operator. Just ask for Sally: Sally passed away the last time I called. She left a written message about other worlds to see.

- III. Excused Absences Dave H. and Michelle P. Caitlyn Kennedy Is changing colleges and may need to resign mid year.

- IV. Approve minutes of last two meetings (March, April) Both moved by Fred seconded by Lyle. Passed.

- V. Treasurer's Report

Hilda shared the bank register. \$81,456.16 in bank; The register shows the deposits and checks and our records agree with the bank. One family is one month behind in their house payments. Their contract calls for a 5% penalty on the payment on the principal, not taxes or insurance impound payments. We need to keep after these people if they pay within the month we can keep this under control. A letter has been sent to the family.

- VI. Committee Reports

A. Administration

Mr. Sanford spoke about his trip through half of the Panama Canal. Mariposa neighbors, Beth and John Tomsick, want to you know where they can get a partnership manual and training materials for families. Bill has completed speaking about our organization to four out of seven Atwater service Clubs. Catch club at Methodist church has adopted Habitat for a month or two. Took a tour of Habitat homes in the area with these students. They have been gathering coins for our organization. . Get final cost for Upson's house to close the escrow for Lyle.

B. Finance

No Report

C. Public Information

Two service club speaking dates one for May and one for June for Mr. Sanford.

D. Fundraising

Play house Centex hasn't given a definitive answer. Andy Krotick's builders can't afford to build a playhouse.

E. Family Selection

No report

F. Family Partnership

Manual says that families must be aware of the bottom line and need to know payment procedures and delinquency plans. Must delimitate limits and procedures for delinquent families. Penalties or late charges usually deter families who are habitually late in payments. Establish a delinquency committee if there is a need. We may need to set a policy for this. There is already a document covering this area. Maybe we could look at the statements on line to see if payments are made.

G. Site Selection

Two lots 521 w 11th 921 W 8th in Merced may come available. Met with Frank Quintero from the City of Merced. A letter was sent out about Habitat for Humanity of Merced acquiring the lots. Have to remove asbestos and the buildings will be burned by the fire dept. Board action that supports that letter is needed. Board motion that we wish to engage in the purchase city sites. Donna Moved Fred Seconded. We may not get them since there may be others interested in lots. City seems to want us to have the lots. Cost will be minimal. City will probably help with fees and permits. Motion carried. Time line for lots may be as early as June or October.

H. Building

Lyle has an Appt. with store mgr of home depot. Have some counter tops they wan to get rid of. Really the goal is to get acquainted with them and establish a relationship and maybe a special arrangement.

Will go to an estate sale in Turlock to get merchandise from a daughter of a deceased person. The merchandise that is left after the sale.

- I. Gateway meeting was good we got acquainted with the pastors and the board. They are interested in forming a relationship with Habitat. Getting people at the church to use their skills into what we are doing. We can use their expertise a little bit at a time. Eventually we will need a letter of intent stating the details necessary for church partnering. We can contact to the Visalia affiliate to learn more about this and other matters. We could extend an invitation to their director to speak at our annual meeting. This is a motion by Bill to pay mileage and lodging. Moved by Bill seconded by Mary Ann Reynolds. After conversation with Michelle Bill will contact the Visalia director and invite her to speak at our annual meeting. We will offer to pay her mileage, and lodging.

J. Volunteers

Patti is working on up[dating our volunteer list and is making progress.

K. Church Relations

No report

L. Nominating

No repot

Old Business

M. Habitat phone line

Will move to Patti's Home

- N. Stay at Home Tea returns: We did well with the stay at home tea.

- O. Habitat discussion meetings, please schedule 1 or more months of dates and topics. We talked about the 4th Tuesdays. Michelle will be happy to host at her home.

Bill attended a management conference and shared a non profit evaluation check list. He will copy it and we could each study a sub section and share with the board. Bill will make hand outs for the next meeting for us to study.

- P. Discussed the Family Support survey and have some one take notes on the results of the discussion. If there isn't consensus on the answers, please

note the different viewpoints.
We worked on this and will share with Michelle.

- Q. New meeting location for July through December in Atwater.
Donna will contact Mennonite and then Methodist Church in Atwater.
- R. Adjourned 9:10 Moved by Hilda, Seconded Fred.