

Habitat for Humanity of Merced County
Minutes April 8th, 2008 Meeting #171
St. Paul's Lutheran Church
2916 N. McKee Rd.
Merced, CA 95340

President: Michelle Paloutzian present
Secretary: Mary Ann Reynolds present
Finance Chair: Patti Houbein present
Public Information Chair: Bill Sanford present
Church Relations Chair: Jan Sorge present
Fund Raising Chair: Pat Shay present
Site Selection Chair: Jim Tolladay excused
Member-at-Large: Fernando Bravo absent
Visitors: ? Mesa

Vice President: George Gallaher present
Treasurer: Hilda Miranda present
Administrative Chair: Donna Hall excused
Volunteer Chair: Patti Houbein present
Family Selection/Partnership: Diane Bair present
Construction Chair: Lyle Allen present
Member-at-Large: Fred Pillsbury present
Member-at-Large: Genny Mesa present

Call to order: 7:15pm

Devotion: Michelle read the devotion on how to politely and respectfully disagree with others.

Minutes of March 11th meeting were approved.

Treasurer's Report: Hilda went over the 2006-2007 Annual Report. The fund balance for July 1, 2006 was \$352,418.25 and the fund balance for June 30, 2007 was \$349,271.22. She also went over the February report of Habitat's checking account. The February 29, 2008 balance was \$106,054.49.

Committee Reports:

- A. Administration/ Public Information: Bill reported that: (1) he had done a postage study to weigh the cost-effectiveness of getting another standard class permit which now costs \$175 annually. A discussion followed about the pros and cons of emailing the newsletters instead of/ in addition to mailing hard copies. No decision was made. (2) He had contacted the music director at St. Patrick's regarding the feasibility of having a community choral concert as a fund raiser for Habitat. He had not yet returned Bill's phone call. (3) Mariposa affiliate is celebrating its recent status as a Habitat affiliate on April 13th and we are all invited to join the celebration. (4) He asked that someone look into a venue for our meetings in Atwater starting in July. Genny volunteered to do that. (5) The Stay-at-Home Tea has raised \$1375 so far. (6) Our insurance carrier is now Lockton Affinity, as recommended by Habitat International. (7) Hilda raised the fact that all of our home owners have homeowners insurance with the exception of the Monterroza family. It was agreed to have them covered by Traveler's as well. There is some confusion regarding payments to Traveler's which will be looked into by Hilda and Bill.
- B. Fund Raising: Pat reported that she was applying for a block grant from the City of Merced for the amount of \$11,520 to cover the annual rent for the

Castle property she reported on last month as suitable for a Restore site. She is continuing to look into the cost of printing locally a brochure for “Cars-for-Home”.

- C. Family Selection: Arrangements for the day of the April 19th Family Selection Orientation were discussed. Diane asked for volunteers to do specific jobs: signs, coffee-tea and cookies, guides, applications and the power-point presentation. All slots were filled. Mary Ann reported on the publicity arrangements. She will be getting together with Bill to contact Winton and Atwater Times.
- D. Site Selection: Lyle reported that we are still in the process of exchanging titles on the three properties in South Merced with the City. Lyle asked that funds be granted for three licenses for the Quick Book for Non-profits program. The motion was passed.
- E. Volunteers: Patti reported on the phone calls she had received this past month. Baskin and Robbins is donating \$500 to Habitat and would like someone from Habitat to come to its opening in Atwater on April 18th. Sherwin & Williams has offered free paint and construction help. Representatives from AT&T Call Center will be at the April 19th Orientation.

Old Business:

- A. Policies: Michelle reported that the review of policies discussed at the January Retreat still need to be finalized. It was decided that they would be worked on at the April 22nd meeting at Michelle’s at 7:00pm
- B. Expressions of thanks: George extended thanks on behalf of the Board to Bill and Genny for their work on the Stay-at-Home Tea.
- C. United Way: George will be giving his presentation on behalf of Habitat on April 12th.

New Business:

- A. Payment requests: George asked for authorization for payment for internet web hosting and reimbursement for domain registration and United Way application printing which he has already paid for.

Next Meeting: May 13th at 7:00pm

Adjourned at 9:10pm.

Submitted by Mary Ann Reynolds