

Habitat for Humanity of Merced County  
Minutes January 8, 2008 Meeting #168  
St. Paul's Lutheran Church  
2916 N. McKee Rd.  
Merced, CA 95340

President: Michelle Paloutzian present  
Secretary: Mary Ann Reynolds present  
Finance Chair: Patti Houbein present  
Public Information Chair: Bill Sanford present  
Church Relations Chair: Vacant  
Fund Raising Chair: Pat Shay present  
Site Selection Chair: Jim Tolladay present  
Member-at-Large: Fernando Bravo absent

Vice President: George Gallaher present  
Treasurer: Hilda Miranda absent  
Administrative Chair: Donna Hall present  
Volunteer Chair: Patti Houbein present  
Family Selection/Partnership: Diane Bair present  
Construction Chair: Lyle Allen excused  
Member-at-Large: Fred Pillsbury present  
Member-at-Large: Genny Mesa present

Visitors: Chris Mesa and Jan Sorge

Call to order: 7:25pm

Devotion: Fred Pillsbury read a story about unselfish acts.

Minutes of December meeting were approved.

Treasurer's Report: none

Committees' Reports:

- A. Admin: Bill Sanford reported the IRS has granted our affiliate an extension on our income taxes. He moved that Genny Mesa be nominated to the Board. It was voted on and she immediately became an active Board member! She can be reached at her office in Atwater. Her phone number: 358-2694.
- B. Fund Raising: Pat Shay reported that she has a lead for a property for a Restore. She will follow-up on it.
- C. Family Selection: Diane Bair reported that only one application was turned in as a result of our Application Workshop. A motion was passed for her to get a credit report on the applicant up to the cost of \$50.00. There was a discussion on having another workshop, this time in South Merced. No definite decision was made as to when. Emails will be sent to churches and Love INC. to inform them of our family selection search. Bill reminded us of the three main qualifications for a family: (1) need (2) ability to pay (3) willingness to partnership.
- D. Site Selection: Michelle reported that we are still in escrow for the 3 lots. The process should be completed by next month.
- E. Volunteers: No report
- F. Nominating: It was reported that we are still looking for Board members. Joe Ramirez and Jeanette Cole were suggested. Michelle is wanting to get a Finance Committee formed.

Old Business:

- A. George is concerned about two of our properties ( Jonathan Ct, and 6th Ave.) being in the Merced contaminated areas. It was decided that since the City granted permission to Habitat to build in these areas, the City is ultimately responsible and not Habitat.
- B. February 9<sup>th</sup> Training in Sacramento. Michelle urged Board members to attend this training session on Saturday, February 9<sup>th</sup> from 8-4:15 pm, which will have workshops on affiliate operations.
- C. Annual Retreat, January 26<sup>th</sup> in Mariposa at United Methodist Church from 9-3pm. We will carpool from Merced UMC, 899 Yosemite Parkway at 8am.
- D. Executive Director/ paid administrator. Patti and Mary Ann will further study the job description of such a person and get in-put from Betsy Murphy, our Annual Dinner speaker from Visalia.
- E. Upsom's DSL will be installed in February.
- F. Database: George and Patti will discuss this issue and report at the Retreat.
- G. Administrative Chair position: Bill and Donna will report back on how they are going to share the responsibilities of this position.

Adjourned at 8:30pm