

Habitat for Humanity of Merced County
Minutes September 8th, 2009 Meeting #188
Holy Cross Lutheran Church

President: Michelle Paloutzian present
Secretary: Genny M Mesa absent
Volunteer/Finance Chair:
Public Information Chair: Bill Sanford present
Family Selection/Partnership: Pete Delacruz excused
Construction Chair: Lyle Allen present
Member at Large: Fred Pillsbury present

Vice President: George Gallaher present
Treasurer: Hilda Patti Houbein present
Administrative Chair: Donna Hall present
Church Relations Chair: Jan Sorge excused
Site Selection Chair; Jim Tolladay excused
Member at Large: Diane Bair absent
Member at Large: Hilda Miranda excused

MSC: Motion, second, carried

Call to order:

7:04 p.m. by President Michelle Paloutzian.

A quorum was present.

Minutes:

Minutes for August were moved to approve F. Pillsbury Seconded Lyle Allen. Motion carried.

Devotion:

Fred Pillsbury: *“The Brick”*: Story of a gentleman whose car was struck by a brick. When the young man who tossed the brick was apprehended; he explained that throwing the brick was the only method available to get someone to stop to help return his brother to his wheel chair. The car owner left the dent from the brick as a reminder to slowdown and notice things

Treasurer’s Report

Patti Houbein is waiting for two of the five bank statements necessary for the preparation of the treasurer’s report. Patti received consensus from the board to have the statements mailed to her home in addition to being mailed to our post office box.

Moved by F. Pillsbury and Seconded by D. Hall to have any two signatures of the following individuals required for all checks drawn on the organization’s checking account at WestAmerica Bank: Patti Houbein, Bill Sanford, Lyle Allen, and Michelle Paloutzian. No one else is authorized to sign checks or withdraw funds from any HfH Merced account at WestAmerica Bank. This authorization will remain in effect until changed by official board action reflected in the organization’s minutes. Moved by Fred Pillsbury, Seconded by Donna Hall. Motion carried.

Lyle Allen Moved, Bill Sanford seconded adopting Affiliate Policies which include the fiscal safeguards developed by Patti, Motion carried. Michelle will forward the policies to Habitat International.

Bill Sanford has contacted an acquaintance who is willing to complete a compilation of the organization’s books which may suffice in the place of an expensive audit.

Committee Reports:

Administration:

Bill Sanford reported the receipt of the final United Way payment for last year and a \$462.13 receipt from Cars for Homes. Bill will forward a statement of information to the Secretary of State not that we have an official chief financial officer. There is a \$20.00 filing fee.

Construction Report:

Lyle Allen stated that about \$10,000 is needed for building permits for the next build \$3,00 for schools and \$7,000 for the city. Lyle checked with the pastor of Sacred Hearts Church who feels the neighborhood is safe. Lyle stated that public parks in most neighborhoods have different uses during the day and at night and that parents need to be vigilant. Jim is working on the final site plan. Lyle is going to make it clear to the city that his personal situation has changed and that the ambitious timeline previously agreed upon may no longer be realistic. Lyle is seeking help with the tasks involved with construction supervision and planning. He knows several individuals who may help. Lyle will not pay any more fees until he is satisfied the city has no more surprises and is willing to accept our new situation. Lyle has volunteered to set up a new timeline with altered expectations and goals.

Site Selection:

No Report

Family Selection Report:

No report

Fundraising Report:

No rweport

Church Relations Report:

No report

Volunteers Report:

We need a committee chair for volunteers. Donna knows someone who will supervise an Americorps Volunteer which could be used for volunteer organization or fund raising activities.

Nomination Committee Report:

No report

General:

Michelle will complete flyers for the annual dinner, George will deliver printed mailing labels to Genny Mesa and we are still in need of a speaker.

Adjournment:

Donna moved to adjourn, seconded by Fred. Motion carried. Meeting Adjourned at 7:13p.m.

Respectfully Submitted by George Gallaher for Genny Mesa