

Habitat for Humanity of Merced County
Minutes of June 14, 2011
Meeting No. 209
St. Paul's Lutheran Church

President: Michelle Paloutzian, present
Vice President/Public Information Chair: George Gallaher, present
Treasurer/Finance Chair: Patti Houbein, present
Secretary: Anne-Marie Bandoni, present
Church Relations Chair: Jan Sorge, present
Member at Large: Fred Pillsbury, present

Administrative Chair: Donna Hall, absent
Construction Chair: Lyle Allen, absent
Family Selection/Partnership:
Member at Large: Pete Delacruz, excused
Member at Large: Hilda Miranda, absent

The meeting was called to order by George Gallaher at 6:40 pm. Michelle Paloutzian entered the meeting at 6:45 pm. There being a quorum present, the meeting continued as scheduled.

Devotion: "God and Ice Cream are Good for the Soul" read by Fred Pillsbury.

Minutes: On motion made by Jan Sorge, seconded by Patti Houbein, and unanimously carried, the minutes of the meeting of May 10, 2011 were approved without changes.

Treasurer's Report: Patti Houbein presented the Balance Sheet as of May 31, 2011 reflecting total assets in the amount of \$494,011.71. Patti will prepare the year-end report for next month's meeting. She reported that she paid \$100.00 to the Boys and Girls Club of Merced for the recent use of their building, as well as \$100.00 to the Presbyterian Church for use of their facility for last year's annual dinner. The last Visa statement should include all receipts from the construction project. Patti will discuss the matter of insurance coverage on the house with Lyle Allen. On motion made by George, seconded by Fred, and unanimously carried, the Board approved the Balance Sheet as of May 31, 2011.

Committee Reports:

Administration: There was no report

George stated that volunteers will take over the mail box and the rental fee needs to be paid.

Construction: There was no report.

As a follow-up to the May minutes, one truck load of bags with debris from the construction lots was taken to the dump.

Family Services: Michelle reported that more people are needed to review applications and perform the needed research. We also need to address another resource to check credit reports. Michelle will inquire about the next meeting for Family Services.

Discussion followed about a newsletter introducing Habitat for Humanity of Merced County to recruit applicants, new board members, and volunteers.

Volunteers: There was no report.

Michelle suggested a generic letter to new volunteers thanking them for their interest and informing them of our accomplishments.

The Board discussed an advisory board of individuals with areas of expertise in construction, insurance, and law. Names were mentioned as good prospects, and Patti is to draft a letter for Board review.

The Merced Homeless Connect Outreach Event is to be held on Friday, July 15th from 10:00 am to 2:00 pm at the Hoffmeiser Center. The event is a free, one-stop shop to connect the homeless with services and resources. Board members are encouraged to participate.

Board Commitment Pledge: The Board discussed the commitment document. On motion made by George, seconded by Jan, and unanimously carried, the Board adopted the Habitat for Humanity of Merced County Board Commitment Pledge to be signed by each member and placed in their individual binder.

Office Space Proposal: Michelle inquired about her job description. Jan will follow-up on the request upon her return and will also contact Tinetti Realty Group regarding the Bianchi property as a possible location for office space.

Adjournment: On motion made by George, seconded by Fred, and unanimously carried, the meeting adjourned at 7:35 pm. The next scheduled meeting will be held on Tuesday, July 12, 2011 at 6:30 pm at St. Paul's Lutheran Church. Lyle Allen will read the devotion. Board members are to bring their meeting binders to update and their signed Board Commitment Pledge to the next meeting.

Respectfully submitted by Anne-Marie Bandoni, Secretary