

Habitat for Humanity of Merced County
Minutes of December 13, 2011
Meeting No. 215
Meeting Location: 1929 Sierra Ct., Merced

President: Michelle Paloutzian, present
Vice President/Public Information Chair: George Gallaher, present
Treasurer/Finance Chair: Patti Houbein, present
Secretary: Anne-Marie Bandoni, present
Church Relations Chair: Jan Sorge, present
Member at Large: Fred Pillsbury, absent

Administrative Chair: Donna Hall, present
Construction Chair: Lyle Allen, present
Family Selection/Partnership:
Member at Large: Pete Delacruz, present

Also present: Jennifer Adamson, Sherry Boyer, and Nellie Venegas. Sherry Boyer introduced Michael Scott, a contractor. Charlene Mitchell of Fidelity National Title entered the meeting later to discuss the Project #12 mortgage issue.

The meeting was called to order by Michelle Paloutzian at 6:40 pm.

Devotion: Devotion read by Jan Sorge.

Minutes: On motion made by Jan, seconded by Lyle Allen, and unanimously carried, the minutes of the meeting of November 8, 2011 were approved without changes.

Treasurer's Report: Patti Houbein presented the Balance Sheet as of November 30, 2011 reflecting total assets in the amount of \$495,555.11. Patti will prepare the six-month Income and Expense Report for the January meeting. She reported that the homeowner of Project #3 is behind half her October payment and a late notice will be sent to her attention. The tax returns were filed, and the insurance on Project #12 is due. On motion made by George Gallaher, seconded by Lyle, and unanimously carried, the Board approved the Balance Sheet as of November 30, 2011.

Committee Reports:

Administration: There was no report

Public Information: George discussed the 3600 SF office space available in the federal building at 415 West 18th Street, Merced. The lobby is open all day every day for access.

Construction: Lyle reported that gas and water lines are marked. Excavation of the property should start after the first of the year.

Family Services: There was no report.

Fundraising: The Christmas appeal letters were mailed. Jan ordered Habitat for Humanity calendars to give to partner families.

Volunteers: There was no report.

