

Habitat for Humanity of Merced County
Minutes of January 10, 2012
Meeting No. 216
Meeting Location: , Merced

President: Michelle Paloutzian, present
Vice President/Public Information Chair: George Gallaher, present
Treasurer/Finance Chair: Patti Houbein, present
Secretary: Anne-Marie Bandoni, present
Church Relations Chair: Jan Sorge, present
Administrative Chair: Donna Hall, present
Construction Chair: Lyle Allen, present

Family Selection/Partnership:
Members at Large: Jennifer Adamson, present
Sherry Boyer, present
Pete Delacruz, absent
Fred Pillsbury, present
Nellie Venegas, absent

The meeting was called to order by Michelle Paloutzian at 6:30 pm.

Devotion: Devotion read by Fred, lessons for humanity. Readers for the following board meetings are:

February 14, 2012	Anne-Marie
March 13, 2012	Lyle
April 10, 2012	Michelle
May 8, 2012	Patti
June 12, 2012	George
July 10, 2012	Fred
August 14, 2012	Jan

Minutes: On motion made by Jan, seconded by George, and unanimously carried, the minutes of the meeting of December 13, 2011 were approved with the following changes: delete "half" to reflect the homeowner of Project #3 is behind her full October payment; correct "3600" SF to "360" SF office space available in the federal building; and the January and following five board meetings will be held at the offices of Kemper CPA Group LLP, 3168 Collins Drive, Suite B, Merced.

Treasurer's Report: Patti will have the financial statement for the year ending December 31, 2011, as well as an income comparison, for the board's review at the annual planning meeting. She received a notice from the California Department of Justice regarding the 2009 Annual Meeting fundraising raffle and will send the \$20.00 registration fee for that year.

Committee Reports:

Administration: There was no report

Public Information: George is in the process of preparing the Newsletter and will have copies of the 2012 Directory of Board Members for distribution at the planning meeting.

Construction: Lyle reported that the plans have not yet been approved for the property at 195 South T Street, Merced. The water cannot be turned on until the plans have been approved. Aurora and her

family were at the site picking up rubbish. It is anticipated we can start site preparation early in the year. Lyle will initiate the work schedule for Saturdays.

Family Services: There was no report.

Fundraising: There was no report.

Church Relations: Jan reported that she is still getting many inquiries about a Habitat restore. Plans for office space/restore will be on the board's agenda for its annual planning meeting. She noted that the Spriggs building was sold in October. A very hearty thank you to George and his wife for helping to dismantle the Habitat Christmas tree in the Courthouse Museum.

Volunteers: Volunteers will be needed to assist at the United Way Community Fun Fair sponsored by MERCOCredit Union Cycling Classic on Saturday, March 3, 2012 at 10:00 am. Jan and Jennifer will coordinate the event for Habitat.

Mortgage on Project #12 (512 W. 11th St. Merced): Michelle reported that she has not heard from Mr. Padron for legal advice regarding the close of escrow on Project #12 as it relates to the Abstract of Support Judgment against the homeowner's husband. The board discussed the benefits of having an attorney readily available for advice. It was suggested that a notice be placed in church bulletins for attorneys interested in working pro bono for Habitat. Anne-Marie will provide a rental agreement at the annual planning meeting on Saturday for discussion purposes.

Annual Planning Meeting: The Annual Planning Meeting is set for Saturday, January 14, 2012 from 12:00 pm to 5:00 pm at St. Paul's Lutheran Church. Following are items for discussion: (1) Income and Expense Report; (2) rental agreement; (3) non-profit organizations, UC Merced seminar; (4) review of 2012 calendar; (5) annual meeting date; (6) goals for Year 2012; (7) plans for office space/warehouse/restore; (8) new board member binders; (9) revised board members' roster; (10) site inspection of two prospective locations.

Prospective Office Locations: Jennifer noted two prospective locations for office and warehouse space. Lyle will inquire into both of them.

Adjournment: On motion made by Donna, seconded by Fred, and unanimously carried, the meeting adjourned at 7:30 pm. The next scheduled meeting will be held on Tuesday, February 14, 2012 at 6:30 pm at the offices of Kemper CPA Group LLP, 3168 Collins Drive, Suite B, Merced. Devotion will be read by Anne-Marie.

Respectfully submitted by Anne-Marie Bandoni, Secretary