

Habitat for Humanity of Merced County
Minutes of April 10, 2012
Meeting No. 219
Meeting location: Kemper CPA Group

President: Michelle Paluoutzian, present	Administration Chair, Donna Hall, present
Vice President/Public Information Chair: George Gallaher, present	Construction Chair, Lyle Allen, absent
Treasurer/Finance Chair: Patti Houbein, present	Secretary: Anne-Marie Bandoni, absent
Volunteer Chair: Jenny Adamson, excused	Member at Large: Sherry Boyer: present
Church Relations Chair: Jan Sorge, present	Member at Large: Pete Delacruz, present
Member at Large: Fred Pillsbury, present	Member at Large: Nelly Venegas: absent
Family Selection/Partnership:	

The meeting was called to order at 6:33 p.m. by Michelle Paloutzian.

Devotion: St. John the Baptist De La Sal started schools for troubled youth several hundred years ago. If asked today about troubled youth his answer to the problems facing society would be enlightening. "We have to look to the past for answers to today's problems." This concept serves well in most every aspect of life.

Minutes: No minutes were available for the March meeting.

Financial report: Patti distributed the financial statements as of March 3, 2012. The value of the lot under the Madrid house has been devalued to \$10,000.00 to reflect the true value of the land in the total mortgage amount for this home. The balance sheet reflect this and Patti will make appropriate notations on the financial records to clarify the transaction. The cost of the escrow is included in the current financial statements. Patti suggested the preopening of escrow for the next two homes with the escrows being held in suspension until their completion. This process would bring to light any irregularities in the partner family's situations well before the building process is completed allowing time to correct any deficiencies. The cost for this service is the same as if we waited to start escrow at the completion of the building phase. The rummage sale recently held netted \$364.50.

Committee Reports:

Administration: No Report

Public Information: George spoke to the dedication and work completed by Sherry, Jenny and Jan for the yard sale. Mr. Sanford relinquished his key to the mailbox. Discussion arose as to whether to place the spare key in the safe deposit box or have a board member keep it in a safe place. The board agreed to have Fred Pillsbury keep the key to use upon George's absence. Fred agreed and took possession of the key. Michelle will contact Jenny and Anne-Marie to arrange to purchase software from "Tech Soup" for their computers. The software will make it possible to more easily transfer files between board members. Patti agreed to speak with Anne-Marie about using a laptop computer that belongs to the affiliate. George stated that he completed a survey for Habitat

International that might result in the donation of a new laptop computer. The E-mailing list currently used to contact board members will be reviewed and may result in some names being deleted. George asked about our “face-book” presence and will delete older construction bulletins as new ones are posted unless there are posts within the postings.

Construction: Fred reported that the sprinkler system plans are in the hands of the city of Merced. The company installing the system will donate labor so we will be paying only for materials. Fred thought that Lyle noted that we may be ready to begin work about April 15th. Fees have been paid and the plans are nearing the end of the approval process.

Family Services: Donna will contact the owners of the lot adjoining her property to see if they may be interested in donating the lot to Habitat for Humanity or selling it at a low price. Someone died in one of the buildings and since then it has been nearly impossible to find renters. The lot is nearly 300 feet deep and could hold two or possible three homes.

Fundraising: No Report

Church Relations: Fred reported on he and Kathy Upson speaking about Habitat for Humanity at their church. The overall reaction was quite favorable. Jan stated that no one has called her about the April lot clean-up and no churches have contacted her about speakers. Jan stated that the rummage sale seemed to be successful and that we could do the same again next year. She will try to get more vendors next year. Michelle stated that we might consider selling tee shirts and food items next year.

Volunteers: No Report

Michelle reported that the Madrid Mortgage is closed.

Jan reported that we have the room reserved for the annual dinner. George stated that there are paper plates and like items in the storage shed that may be usable for the dinner. The group stated that it might be a good idea to start looking for a speaker for the event.

Sherry stated that the rummage sale went well. She thanked the volunteers who helped set up and sell. The event netted \$364.50.

Jan stated that she cannot seem to find the cost for the Northern CA affiliates meeting in Sacramento. Michelle stated that there may be no cost but if there is the affiliate will reimburse anyone who attends. She also stated that Jenny wanted to attend. Jan will get more information and contact Jenny about sharing a ride.

Historical Society anniversary celebration: Jenny signed us up. We can sell items there.

Fred moved to adjourn, Donna seconded the motion.

The meeting adjourned at 7:22 p.m.

Submitted by George Gallaher for Anne-Marie Bandoni