

Habitat for Humanity of Merced County
Minutes of June 12, 2012
Meeting No. 221
Meeting location: St. Paul Lutheran Church Library

President: Michelle Paluoutzian, present	Administration Chair, Donna Hall, absent
Vice President/Public Information Chair: George Gallaher, present	Construction Chair, Lyle Allen, present
Treasurer/Finance Chair: Patti Houbein, present	Member at Large: Sherry Boyer, present
Volunteer Chair: Jenny Adamson, present	Member at Large: Pete Delacruz, absent
Church Relations Chair: Jan Sorge, present	Member at Large: Nelly Venegas, absent
Member at Large: Fred Pillsbury, present	Family Selection/Partnership:

The meeting was called to order at 6:37 p.m. by Michelle Paloutzian.

Devotion: An article about the dedication to Habitat for Humanity by Samuel Emerick (1915-2012) was read. This gentleman learned about poverty housing through his service to the organization. His years of dedicated service can serve as an inspiration for others.

Minutes: Fred moved and Jan seconded accepting the May 8 minutes as presented.
Motion passed.

Michelle read a letter of resignation from Anne Marie Bandoni. The board regretfully accepted the resignation. Michelle will send Anne Marie a letter thanking her for her service.

Financial report: Patti distributed the current financial statements. All mortgages are up to date, all bills are paid and we have money in the bank. Patti will provide an income statement for the entire year next month. Patti and Lyle agreed that the \$6,000.00 currently in the checking account will be enough to cover building expenses for the short term. Patti reported a conversation with a city employee concerning our performance bond on the next two projects. At the completion of project 14 we will have the city's name removed from the Certificate of Deposit.

Committee Reports:

Administration: No Report

Public Information: George reported that the youngest Bravo boy has recently graduated from college. The group decided to let the Habitat for Humanity bulk rate postal permit expire and to use the Atwater UPS Store for our bulk mailing needs. A post card detailing a collegial build idea was discussed. We may look into this at a future date. Jan stated that if we had less work than a group of volunteers wanted, we could find them volunteer opportunities with other non profits in the community.

Construction: Lyle reported that the Steve Macha has donated his personal time to trench the foundation for the current build. Don Spiva also volunteered a great deal of time to

help with the setting of the forms. The crew will set up batter boards Thursday and we will be able to properly set the boards for the foundation from there. Once this is done rebar, plumbing trenches and waste lines will be completed, making it possible to call for an inspection before pouring the slab. Lyle reported that the lot seems to be trapezoidal in shape, and therefore he will use the street as a reference for aligning the front of the house. The house will be a little off from the side boundaries but shouldn't be visible to the casual observer.

Family Services: No Report

Fundraising: No Report

Church Relations: Jan stated that Shepherd of the Valley church is interested in a Thrivent build. If we can get most of the Lutheran churches to participate we would be able to allow Thrivent and the participating churches to pay for most of the cost of a home. There is a requirement for a percentage Lutheran volunteers.

Volunteers: Jennifer presented a document that she has designed to supplement our materials to be disseminated at various local functions. Jennifer asked for suggestions for improving the document. Those present stated that the document looked great and thanked Jennifer for her efforts. Jennifer reported that we have our business license which she will safeguard and suitably frame. The Historical Society event had a small turn out and no tee shirts were sold. Jan reported that the silk screening company gave us an extremely good deal on the shirts. Jennifer reported that she is working on developing an orientation for potential volunteers and will secure a room at Merced College for the first orientation. Jennifer will investigate the price for a booth at the Atwater Fourth of July event coming soon.

Jennifer spoke about a volunteer database that is available for \$124.00 per year. The group discussed the merits of the database and decided to purchase it. Jan moved and Patti seconded purchasing Volunteer Pro software for \$124.00 per year for the first year. Motion carried.

Michelle: Will send missing binder pages to board members who have indicated to her which pages they need. Michelle will print the affiliate handbook for those board members who have requested them. Some board members will refer to the copies downloaded on their computers instead of maintaining a printed copy in their binder.

Michelle read the Affiliate Covenant. The group listened and agreed to adopt the convenient for the current year. Fred moved and Jan seconded to adopt the Affiliate Covenant with Habitat for Humanity International. Motion passed. Michelle will send the completed covenant to Habitat International via the internet.

The group congratulated Jennifer on her acceptance to the Master of Public Administration program at Cal State Stanislaus. Jennifer shared cupcakes with the group.

Sherry asked if the group would consider providing a meal for the homeless shelter. The group will consider this and discuss it further at our next meeting. Sherry stated that most groups get food donated and then prepare it at home and then distribute it at the shelter.

Jan asked about World Habitat Day. The board agreed to have a celebration for World Habitat Day at the current build on the appropriate date. Lyle said the house wouldn't be finished but would be presentable and welcomed the idea.

The meeting adjourned at 7:45 p.m.

Submitted by George Gallaher, Acting Secretary