

**Habitat for Humanity of Merced County Board Meeting Agenda
September 11, 2012**

**Meeting Location: St. Paul Lutheran Church, Merced
Meeting # 224**

President/Family Selection/Partnership: Michelle Paluoutzian, present
Vice President/Public Information Chair: George Gallaher, Present
Treasurer/Finance Chair: Patti Houbein, present
Construction Chair, Lyle Allen, present
Church Relations Chair: Jan Sorge, present
Volunteer Chair: Jenny Adamson, excused

Administration Chair:
Secretary:
Member at Large: Fred Pillsbury, excused
Member at Large: Pete Delacruz, present
Member at Large: Nelly Venegas, absent
Member at Large: Sherry Boyer, absent

6:37 PM Call to order Michelle Paloutzian

Devotion Michelle Paloutzian

St. Steven Harding, AD 1134; founded a monastery which fell upon hard times. Thirty people wanted to join his monastery and he wisely admitted them. One was St. Bernard who started the Trappist order from the monastery. The great lesson was to wait and God will provide.

Excused Absences: Fred, Jenny

August 14 Minutes Approved with corrections (Change word George to word Michelle) Moved by Lyle, seconded by Patti Motion carried

Treasurers Report

Patti stated that because of a broken computer the report will be limited. Patti asked for approval from the board in the form of a resolution of the Money Laundering Policy. Lyle made a motion to approve a resolution for the board to approve the money laundering policy, directing Michelle to sign it and have Patti mail it to the proper office at Habitat International. Jan seconded the motion. The motion carried. We need information for the pre-opened escrows. Jan and Michelle will get the information to Patti. Patti is sending funds to the state for a permit to hold a raffle at our annual dinner. Patti is in the process of getting a resale permit and will learn how to account for sales and how to report and remit sales tax receipts to the state. All mortgage payments are up to date.

Administration

No report

Public Information

George reported that the newsletter will be published soon after the framing of the current build. He distributed forms for the nominating committee. George volunteered to become the secretary if someone would be willing to become vice-president. George suggested that Jan would be a wonderful candidate for the position. Jan stated she needed to think about it and get back to the board later. A book called "AAA" was given to Michelle. The book describes a method of involving everyone in the fund raising process.

Construction

Lyle stated that Fred Hightower will order the materials for Saturday. The lumber will be delivered Friday and the Hightowers will lay out the lumber for the framing on Saturday. Lyle has volunteers for guarding the lumber Friday night. Jan will deliver a cap to a youngster who will camp out with her father Friday night from midnight until six Saturday morning. Lyle stated that things should move steadily after the framing is completed. Lyle would appreciate feedback on the preliminary business plan for an office and storage space. Suggestions would be

greatly appreciated. Lyle has ordered a computer for Patti. The total cost including an accidental damage plan and taxes is \$472.18. Lyle is willing to donate \$100.00 toward the computer. Jan moved and Pete seconded that we accept Lyle's generous gift and pay the balance owed. Motion carried. Patti will reimburse Lyle \$372.18.

Family Services

No report

Fundraising

No report

Church Relations

Thrivent Build: Jan has been in contact with Ann Anderson in Oregon and a gentleman from the East Coast.

We have to spend 40% of the cost of the home. Local Lutheran Churches have to donate at least 10% and 50% comes from Habitat Build. We can include a stipend for a recorder/reporter in the grant. There will be many reports from the construction chair and the volunteer chair. Application must be in by the end of the year and the home must be completed by the end of 2013. Lyle stated that this would be an extremely tight timetable but the students from the community school could begin the foundation which would give us some time advantage and would look good on the reports to Habitat. Construction volunteers will receive a thank you letter from Habitat International by the week following their volunteer service. This means we would need to collect addresses from volunteers on the job site.

Volunteers

UC Merced Event:

Signed up over 20 volunteers

Got a few interested in an Internship.

Card from engineering guy for Lyle

A lot of people would like to help out in an office when we get one

Fundraising ideas:

Big bag: \$2.50/bag, \$.50/iron-on, & \$.41tax = \$3.41/finished bag. I thought I could sell them for \$5 to make a profit.

Small bag: \$1.25/bag, \$.25/iron-on, & \$.30tax = \$1.80/finished bag. Sell them at \$3.50 for a profit. I also found that I can buy the bags cheaper at Hobby Lobby than Michel's. We can try them at World Habitat day. I have an Intern to help with the Database, but she could really use a space to work in.

Resale permit: <http://www.boe.ca.gov/info/reg.htm>

Lunch in the park event on 9/21, we will be out at this event. I got a conference room at the college that we can use.

Schedule of devotions:

October, Jan

November Patti

December Lyle

The December meeting will be Wed December 11th at Patti's Home. 6:30 P.M. Potluck.

Michelle will E-mail the annual dinner flyers to George who will get them printed and mailed at his earliest convenience.

World Habitat day event Lyle will ask Aurora and her sons to attend. The event will be informal with Michelle speaking, Jenny setting up information and sales booths and the rest of the board meeting and greeting attendees.

Adjourned at 7:32 P.M. by consensus.

Addendum to September Habitat for Humanity of Merced County, Inc. Board Meeting

On Sept. 12, Jan moved, via e-mail, that we move forward with the application process for a Thrivent Build for the 8th street Habitat house. Michelle e-mailed for a response from the board.

Pete, as first to respond, seconds the motion and votes yes.

Lyle - yes

Jenny- wanted more information (confirmed yes at the World Habitat day celebration)

George - yes

Michelle- yes

Fred replied "As a matter of discussion, I don't know anything about the time criteria. With our present work force, I don't see any way we can work on two houses at once and that would be my only concern. With that in mind, I would vote YES as long as we don't get into a position where we have a time criteria/schedule to comply with as we build our present home on "T" street."

Patti confirmed yes at the World Habitat day celebration.

Did not hear from Sherry, and Nell needs a phone call.

8 out of 10 the motion passes.

Habitat for Humanity of Merced County, Inc.

Board Meeting Sign-in ~~August 14, 2012~~

Sept 11 *fo*

1 George Gallagher

2 Michelle Paloutzian

3 Jan Aron

4 Patti Houlihan

5 Lyle Alfson

6 Pete Delarroy

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10 _____

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