

# Habitat for Humanity of Merced County Board Meeting Minutes

May 14, 2013

Meeting Location: St. Paul Lutheran Church library

Meeting # 232

President (Family Selection/Partnership): Michelle Paluoutzian,	present
Vice President (Church Relations Chair): Jan Sorge,	present
Secretary (Public Relations Chair): George Gallaher,	present
Treasurer: Patti Houbein,	present
Construction Chair: Lyle Allen,	present
Family Selection/Partnership Co-Chair: Sherry Boyer,	excused
Family Selection/Partnership Co-Chair: Nellie Venegas,	present
Volunteer Chair: Jenny Adamson,	present
Member at Large: Pete Delacruz,	excused
Member at Large: Fred Pillsbury,	present
Intern: Stephanie Miller,	excused

6:35 p.m. Call to order Michelle Paloutzian, President

**Devotion:** Patti Houbein

A carpenter ready to retire asked his boss to excuse him from further work. The boss stated that he'd miss his best and most devoted carpenter. He asked the man to build one more house as a personal favor. The carpenter agreed but his heart wasn't in the job and the house he built wasn't up to his usual standards. The boss told the carpenter that the house he had just completed was his gift to the carpenter for many years of hard work. The carpenter would have done a better job if he had known that the house was destined to be his. Life is like that, we do not get second chances. We must live every day as if we are building the best life for ourselves.

**Excused absences:** Pete, Sherry and Stephanie.

**April minutes:** read and accepted. Fred moved. Nellie seconded. Motion carried.

**Financial Report:** Patti reported that all mortgage payments are up to date. The statement for Aurora's home may be on a quarterly basis and Patti will go to the bank and get it changed to monthly. Home is coming in under budget so far. We have a business license for the current year. West America Bank says we need to get new credit cards and all signers will need to complete a lengthy form. Lyle has the form and will get it completed and returned to Patti.

**Administration:** No report.

**Public Information:** George reported that the newsletter is mailed and that extra copies are available for distribution at events. He also distributed a sermon written about Millard Fuller to interested board members. A song was also distributed and Jan suggested we try singing it at the dedication. We still haven't received word from United Way as to the status of our grant request. George distributed some information about retail partnerships. The professor at Jenny's class suggested that we investigate such a

fund raising activity. We will look into the matter and discuss it at a future board meeting.

**Construction:** Lyle reported that the house is moving along. Most of the outside is painted and painting the trim will take some time. Kitchen cabinets are ordered and the shower is almost installed. Gas is connected and the water heater is tested and ready to use. The heating and air conditioning have been installed and thoroughly tested. Once the cabinets are installed the flooring will be ordered and installed. Lyle will focus on the front yard landscaping as soon as some of the other tasks become completed. Lyle has ordered a soil test for the Eighth Street home. The plans for the Eighth Street home are with the city and the revision process with the architect is in progress. Lyle opened an account with Lowes and will use it as an account of last resort. We get a five percent discount with the account, but retired military get a fifteen percent discount when they use our Master Card. Jan Moved and Fred seconded using the Lowes card as a secondary account. Motion passed. Cards will be issued to Fred, Larry, Dale, and Lyle.

**Family Services:** No report.

**Fundraising:** Jan reported that all funds for the Tri-Tip sale are deposited and we have a net profit of \$1,033.44.

**Church Relations:** Jan will keep sending pertinent information to churches for inclusion in their bulletins.

**Volunteers:** Jenny will no longer be able to serve as volunteer coordinator. She will remain on the board and will be unable to attend meetings from September through December. Jenny stated that when she volunteers for a booth or event her family (Mother Renee and Brother Jonathan) work with her the whole time she is there. Jan reported that one volunteer attended the last orientation and that we will wait a while before having another. Jan reported that Stephanie may be able to help with coordinating volunteers.

#### **Other Business**

Jenny will man the booth at the Fourth of July celebration in Atwater. She also presented the cost of food for the Habitat Day celebration and is willing to host this event. Jenny will bring more detailed information to our next meeting. Stephanie has not completed the business plan. Michelle stated that we need storage space and a place to hold garage sales and that we can make an office in a corner if the other criteria are met. A bathroom and telephone and computer access is also desirable. Patti will get some financial information to Stephanie to help her with the development of the business plan.

Devotions:

June            George

**Meeting adjourned:** 7:35

George Gallaher, Secretary

**Calendar:**

**June, 2013**

**Tues, 11– 6:30 p.m.** Board Meeting-- St. Paul Lutheran Church, devotion: George

**July, 2013**

**4 -** Booth Atwater all day

**9 – 6:30 p.m.** Board meeting—St. Paul Lutheran Church, devotion:

Habitat for Humanity of Merced County, Inc.  
Board Meeting Sign-in May 14, 2013

1 George W. Gallahan

2 FRED PILSBURY

3 Patti Houbert

4 Nel Vargas

5 Samuel Adamson

6 Lyle Allen

7 Jan Sore

8 Michelle Paloutzian

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