

Habitat for Humanity of Merced County Board Meeting Minutes

June 11, 2013

Meeting Location: St. Paul Lutheran Church library

Meeting # 233

President (Administration Chair): Michelle Paloutzian,	present
Vice President (Church Relations Chair): Jan Sorge,	present
Secretary (Public Relations Chair): George Gallaher,	present
Treasurer: Patti Houbein,	present
Construction Chair: Lyle Allen,	present
Family Selection/Partnership Chair: Nellie Venegas,	excused
Member at Large: Jenny Adamson,	present
Member at Large: Pete Delacruz,	excused
Member at Large: Fred Pillsbury,	present
Intern: Stephanie Miller,	present
Guest: Kristina Thompson	present
Guest: Jennifer Church	present
Guest: Madison Church	

6:32 p.m. Call to order Jan Sorge, Vice President

Introduction of guests: Cristina Thompson, Jennifer and Madison Church were introduced and expressed a desire to help the organization in any way they could.

Michelle Paloutzian began presiding over the meeting.

Devotion: George Gallaher

Read from the writing of Clarence Jordan and tried to express that things change and sometimes out of frustration good things come.

Excused absences: Pete, Nellie.

May minutes: read and accepted. Fred moved. Lyle seconded. Motion carried.

Financial Report: Jan asked about the Los Banos Loans and Lyle explained that they were never ours and Los Banos always held them even when they were organizing through our affiliate. Jan also asked about the value of the lots. Patti explained that the \$60,000.00 is for two lots valued at \$30,000.00 each. One is the current home and the other is the next build. Patti explained that the value may be written down to more accurately reflect current land values. All mortgages are current. Patti and Lyle

Administration: No report.

Public Information: George reported that the United Way grant was not approved. The reason for not receiving the grant was poor timing on use of the funds and not enough families served to justify spending the money. Jan stated that she will investigate a grant from Mercy Hospital and complete the application if feasible.

Construction: Lyle reported that Cabinets are being installed. There was a miscalculation with the kitchen window, but the construction team devised a work around. Lyle will get bids on carpeting and linoleum. We have some laminate flooring that Aurora agreed to use in the entry way and hall. Landscaping is next. Michelle noted that the newly planted queen palms will work with the landscape plans. Jan contacted Dave Anderson who will be in contact with Lyle to consider becoming our contractor of record. If he doesn't work out, Jan has some more names of contractors that we can contact.

Family Services: No report.

Church Relations: Jan has advertised the Father's Day tool giveaway in the local papers and will ask them to run the advertisement one more time. We have received a cordless drill with many people calling for directions to bring more tools.

Volunteers: Jan contacted volunteers to man the Fourth of July Booth. Jennifer has asked that other board members volunteer part of the day to give her a break and not leave the money unguarded. Michelle and Patti will check their schedules to see if they are able to serve.

Other Business

World Habitat Day: Jennifer distributed a proposed menu and cost estimate. She stated that the menu may change some if the costs need to be pared down. She could serve chili and maybe nachos and hot Cheetos. Jennifer may reconsider serving fresh fruit as part of the menu. We need volunteers to cook and clean up. Everyone needs to help getting the word out about the event on October 5 from 12:00 to 4:00. Jennifer will plan some children's events and is working with Mariposa to have other affiliates present their progress at the event. Information will be provided to newspapers and churches and schools. Jan suggested a school contest to get people there. Guest Kristina Thompson volunteered her skill as a graphic designer for help with flyers and posters.

Business plan: Stephanie had some questions about our concept of a business plan. She explained that a business plan was a three year plan with detailed directions and a complete outline of what we are willing to do to obtain the necessary funding for the proposed project. We explained that we want a plan showing what it would cost for all expenses associated with renting or leasing a storage space 50' X 50'. The group stated that an office could be built in the corner of the storage space. We need a restroom and parking for yard sales and other events. Patti will provide financial data for the past four years. Stephanie will use the information provided at the meeting with the financial information from Patti to come up with a plan.

Jennifer is going to forward to George information pertaining to small non profit organization capitalization grants from the U.S. Government.

Devotions:

July Lyle
August Jenny
September Fred
October Jan
November George
December Michelle

Meeting adjourned: 7:34 p.m.

George Gallaher, Secretary

Calendar:

July, 2013

4 - Booth Atwater all day

9 – 6:30 p.m. Board meeting—St. Paul Lutheran Church, devotion: Lyle

? Home Dedication

August, 2013

13 - 6:30 p.m. Board meeting—St. Paul Lutheran Church, devotion: Jenny

September, 2013

10-6:30 p.m. Board meeting—St. Paul Lutheran Church, devotion: Fred

October, 2013

5- noon – 4:00 p. m. World Habitat Day Barbecue Celebration Rahilly Park

8-6:30 p.m. Board meeting—St. Paul Lutheran Church, devotion: Jan

Habitat for Humanity of Merced County, Inc.
Board Meeting Sign-in June 11, 2013

1 GEORGE CALLAHER

2 FRED PILLSBURY

3 Patti Houlihan

4 Stephanie Miller

5 Sam Stanser

6 Lyle Allen

7 Jim Dorge

8 Kristina Thompson

9 Stonign Church

10 Madison Church

11 _____

12 _____

13 _____