

Habitat for Humanity of Merced County Board Meeting Minutes

July 09, 2013

Meeting Location: St. Paul Lutheran Church library

Meeting # 234

President (Administration Chair): Michelle Paloutzian,	present
Vice President (Church Relations Chair): Jan Sorge,	present
Secretary (Public Relations Chair): George Gallaher,	present
Treasurer: Patti Houbein,	present
Construction Chair: Lyle Allen,	present
Family Selection/Partnership Chair: Nellie Venegas,	present
Member at Large: Jenny Adamson,	present
Member at Large: Pete Delacruz,	excused
Member at Large: Fred Pillsbury,	present
Intern: Stephanie Miller,	present

6:35 p.m. Call to order Michelle Paloutzian, President

Devotion: Lyle Allen

A Suquamish chief who lived on the islands of the Puget Sound, who as a young warrior, Chief was known for his courage, daring and leadership wrote a letter to President Franklin Pierce about people taking Native American Land. The Chief wrote that the Indians and the White Man both believe in the same God and that God doesn't appreciate the way in which the new settlers are treating the land as they were taking trees, burning it up and, in general, ruining the landscape. The chief was named Chief Seattle whom the city of Seattle was named.

Lyle will check with Larry and get an amount for the Sherwin Williams paint donated for the current build. Patti will book that amount as well as the donated rental for the Simply Storage space and the place where Fred parks the trailer.

Excused absences: Pete

June minutes: read with the name misspelling of Michelle's name and her committee chair positions to be corrected. Fred moved. Jan seconded. Motion carried.

Financial Report: All payments are current and the title of approximately \$1,500 has been paid. Patti brought information for Stephanie to use in completing her report on office/storage space. Patti spoke to the PG&E bill it appears that we received four separate invoices because the power was connected to the house and disconnected from the temporary power pole. The financial reports were read and accepted. It appears that the current home will cost close to \$75,000.00.

Administration: No report.

Public Information: George reported on Policy 32: U.S. Stewardship & Organizational Sustainability Initiative (US-SOSI). It appears that our affiliate would be charged an annual assessment of \$7,500.00 based on the size of our approved geographic service

area. There was discussion about this and the idea that the money could be better spent locally on building homes. Michelle directed George to e-mail information about the initiative to the board members. Board members are encouraged to sign a letter Lyle will prepare as well as voice individual opinions on the My Habitat web page.

Construction: Lyle reported that Cabinets and countertops in the kitchen are completed. Larry is putting baseboard in the rooms that will have carpet. Lyle will negotiate for mid priced carpeting with local vendors. Once the deal is struck, Aurora will be able to choose linoleum and carpet colors from flooring within the negotiated price range. Lyle is currently finishing the master bath. The other bath vanity will be set after the flooring is down. Next project will be the irrigation lines outside. The dedication will probably be sometime in mid to late August. Lyle will inform Patti when we are four weeks to completion so she can begin the escrow process and procure homeowner's insurance. We are going to try to present the keys to the owner after escrow closes. Lyle contacted David Anderson and he has agreed to be our contractor of record. Lyle has ordered a soil test for 8th street but has been too busy with the current build to see if there are any results.

Family Services: No report.

Church Relations: Jan has sent much information out to churches. Jan is going to work with the County Times to get photos and an article about our current build and the Big Creek Lumber Co. tool donation. The donation was over \$3,000.00 worth of tools and building supplies.

Volunteers: Many volunteers signed up at our Fourth of July booth in Atwater. We didn't sell any merchandise but gave away all of our brochures and need to have more printed. Our tee shirts are of better quality than others sold at the event and therefore the price was slightly higher.

Other Business

World Habitat Day: Jennifer distributed a revised menu and cost estimate. Michelle asked her to plan for 50 attendees rather than 100. Nellie will contact partner families about attending and will follow up with RSVP's. The group discussed setting a \$5.00 price for any combination of menu items that comprise a meal. This should recoup the \$250.00 expense if all 50 meals are sold. Art contest will be grouped from 5 and under, 6 to 10, 11 to 15, and 15 to 18. Prizes will be Jamba Juice gift cards and tee shirts. A one day health permit cost \$88.00 a couple of months ago and should cost the same now. We will need a diagram of the food preparation and preparer washing areas in order to obtain the permit. The group complimented Jenny on her hard work and asked her to keep us informed as the event gets closer.

Business plan: Stephanie researched the costs associated with renting storage space. Most warehouses rent from \$.60 to \$1.00 per square foot. Set up fees and deposits for the two local electric utilities were shown to be prohibitive. Stephanie brought up another idea. The idea is to use a rented home as an office. As long as there is no signage or

extra traffic a home could be used for an office. The garage could serve for storage and garage sale activities and the home as an office. If a person were hired to run the office the pay could be free rent for the occupancy of the rest of the home. This person would need to be trustworthy and have the understanding of what portions of the building were the offices and what area constitutes the home portion of the building. The group asked Stephanie to contact the U.S. Support Center for information as to how other small affiliates are able to obtain office and storage space.

Michelle asked everyone to bring their board binders to the next meeting. Michelle will make binders for board members not having them.

Meeting adjourned: 7:47 p.m.

George Gallaher, Secretary

Calendar:

August, 2013

13 - 6:30 p.m. Board meeting—St. Paul Lutheran Church, devotion: Jenny
? Home Dedication

September, 2013

10-6:30 p.m. Board meeting—St. Paul Lutheran Church, devotion: Fred

October, 2013

5- noon – 4:00 p. m. World Habitat Day Barbecue Celebration Rahilly Park

8-6:30 p.m. Board meeting—St. Paul Lutheran Church, devotion: Jan

November, 2013

12-6:30 p.m. Board meeting—St. Paul Lutheran Church, devotion: George

December, 2013

10-6:30 p.m. Board meeting—St. Paul Lutheran Church, devotion: Michelle

Habitat for Humanity of Merced County, Inc.
Board Meeting Sign-in July 09, 2013

1 George W. Gallahan

2 FRED PILLSBURY

3 Stephanie Miller

4 Patti Houlihan

5 Nellie Vengs

6 Jenny Adamson

7 Lyle Allen

8 Jan Borg

9 Michelle Paloutzian

10 _____

11 _____

12 _____

13 _____