

Habitat for Humanity of Merced County Board Meeting Minutes

August 13, 2013

Meeting Location: St. Paul Lutheran Church library

Meeting # 235

President (Administration Chair): Michelle Paloutzian,	present
Vice President (Church Relations Chair): Jan Sorge,	present
Secretary (Public Relations Chair): George Gallaher,	present
Treasurer: Patti Houbein,	excused
Construction Chair: Lyle Allen,	present
Family Selection/Partnership Chair: Nellie Venegas,	present
Member at Large: Jenny Adamson,	excused
Member at Large: Pete Delacruz,	present
Member at Large: Fred Pillsbury,	present
Intern: Stephanie Miller,	present

6:30 p.m. Call to order Michelle Paloutzian, President

Devotion: Jenny Adamson (Read by George Gallaher)

Millard Fuller was an ambitious and driven business man. By age 29 he was a millionaire. But in 1965, his life took a dramatic turn when he and his wife, Linda, resolved to give away their fortune to help the poor and focus their lives toward God's work with a renewed and exciting sense of purpose. Though they had little construction experience, the Fullers set out to change lives just by speaking out, being kind to others and picking up a hammer whenever and wherever they could. In 1976, they founded Habitat for Humanity which has to date built or renovated 400,000 homes worldwide for more than 2 million people.

Excused absences: Patti, Jenny

July minutes: Fred moved to accept minutes as read. Jan seconded. Motion carried.

Financial Report: George shared an e-mail from Patti with the board the contents follow.

1. I notified Charlene Mitchell at Fidelity National that we were ready to open escrow for Aurora.
2. I contacted the insurance company and have the form to fill out for a quote for homeowner's insurance
3. All mortgage payments paid in July
4. I submitted our sales tax form and made the payment (this is an annual filing)
5. Tried to sign up for the anti-money laundering class. It was closed. There will be another one this month.
6. Tried to send in authorization for our annual dinner raffle--couldn't find the date. Do we have one?

Administration: Michelle's computer is broken she will have a program for the dedication. Lyle will contact Aurora to get her preference for a minister for the

ceremony. Jan will read the windows of house song during the ceremony. Lyle has contacted Barbara Hughes about bringing cookies and will bring cold drinks. Lyle⁴ will check with Aurora about permission for attendees to view he inside of her home.

Public Information: George reported that he has arranged for a public address system for the home dedication. He will also take photos at the dedication for Aurora's memory book and newspaper articles during the ceremony. He will submit articles to the Sun-Star and Merced Times. George distributed a copy of a nice note from Mrs. Wainwright. The newsletter will be ready for printing shortly after the dedication. It will include the time, date, and place of the annual dinner and an article about our World Habitat Day Celebration. Nominating committee reply forms were distributed to the board members present and need to be returned to George at our earliest convenience.

Construction: Lyle reported that the inspector came today and found two problems that will be adequately addressed by Thursday noon. At that time an occupancy permit should be issued. Michelle reported that we need to check that Aurora isn't married and get the note to Charlene to begin the escrow process. Lyle stated that the true cost of the home won't be known until after everything is completed. There was much discussion about homeowner's insurance with consensus that getting a policy for a structure of 1,1t5 square feet and a value of around \$90,000.00 would suffice. Lyle moved and Pete seconded to allow Aurora and her children to move into the home upon issuance of a certificate of occupancy. Motion carried. Lyle and crew will clean up the home and get it ready to move in. Michelle stated that Jim Tolliday is willing to begin the task of obtaining more building lots. Lyle will contact him when he gets caught up on the current and next build.

Family Services: Nellie has her Family Selection handbook. Nellie talked to Rosa about attending Aurora's home dedication. Nellie assured Rosa that construction will be underway on her home next year. Nellie is going to work with partner families with budgeting issues.

Church Relations: Jan has sent home dedication flyers to churches and to newspapers. Due to a scheduling conflict the annual dinner will be at St. Paul Lutheran Church this year.

Volunteers: Jenny sent information on the World Habitat Day festivities and it appears everything is on schedule. The plan for 50 attendees seems well planned and workable.

Other Business

Michelle asked the group to bring their binders next month. Stephanie found a web survey from Habitat International that may help our affiliate determine its strengths and weaknesses and includes ideas for strengthening areas in need of improvement. Lyle's letter concerning Policy 32 was discussed. The board agreed to individually send a copy of Lyle's letter or letter of their own making.

Fred moved and Jan seconded establishing the day and time of our monthly meetings as the third Monday of each month at 6:30 P.M. Starting September 16, 2013. Motion passed.

Lyle moved and Jan seconded to amend the affiliate policies to have the first policy read hold monthly meetings on a night and a day as directed by the board of directors, and to delete the second policy. Motion carried.

Memorial for Bill Sanford. The board agreed to have a stone placed at Aurora's home saying "This home built in memory of Bill Sanford founding president of Habitat for Humanity of Merced County." George will endeavor to get the stone engraved before the dedication ceremony. Lyle will advise Aurora of the stone and its purpose.

Fred will e-mail Patti information about a gift in kind from the storage place in Atwater that keeps our trailer free.

Meeting adjourned: 7:35 p.m.

George Gallaher, Secretary

Calendar:

August, 2013

24-10:00 a.m. - 11:30 a.m. Home Dedication 195 South "T" Street, Merced

September, 2013

16-6:30 p.m. Board meeting—St. Paul Lutheran Church, devotion: Fred

October, 2013

5- noon – 4:00 p. m. World Habitat Day Barbecue Celebration Rahilly Park

21-6:30 p.m. Board meeting—St. Paul Lutheran Church, devotion: Jan

November, 2013

18-6:30 p.m. Board meeting—St. Paul Lutheran Church, devotion: George

December, 2013

16-6:30 p.m. Board meeting—St. Paul Lutheran Church, devotion: Michelle

Habitat for Humanity of Merced County, Inc.
Board Meeting Sign-in August 13, 2013

1 George W. Galster

2 FRED PILSBURY

3 Pete Delacruz

4 Stephanie Miller

5 Nellie Venegas

6 Lyle Allen

7 Jan Sage

8 Michelle Palorffman

9 _____

10 _____

11 _____

12 _____

13 _____