

Habitat for Humanity of Merced County Board Meeting Minutes

September 16, 2013

Meeting Location: St. Paul Lutheran Church Parish Hall

Meeting # 236

President (Administration Chair): Michelle Paloutzian,	present
Vice President (Church Relations Chair): Jan Sorge,	present
Secretary (Public Relations Chair): George Gallaher,	present
Treasurer: Patti Houbein,	present
Construction Chair: Lyle Allen,	present
Family Selection/Partnership Chair: Nellie Venegas,	present
Member at Large: Jenny Adamson,	present
Member at Large: Pete Delacruz,	present
Member at Large: Fred Pillsbury,	present
Intern: Stephanie Miller,	excused
guest: David Niu	present

6:31 p.m. Call to order Michelle Paloutzian, President

Devotion: Fred: A man observed a small boy and his grandmother counting money for the purchase of a doll. The grandmother told the boy he still didn't have enough for the doll. The grandmother walked away and the man approached the boy and asked about the doll. The boy replied that the doll was his sister's favorite and he wanted to get it for her before his mother went where her sister was. The boy said that his father said they had to hurry because his mother was leaving soon to join his sister. The man said that maybe Santa would bring the doll to his sister; the boy replied that Santa isn't able to go to Heaven where his sister is but that his mother was going there soon. The man asked the boy to recount his money to see if there is enough. While the boy wasn't looking, the man added to the boy's money. The boy, upon recounting his money, found he had enough to pay for the doll with money left over. The boy said that he had prayed to God to have enough for the doll and that he wanted enough to also get his mother a white rose but he was afraid to ask God for more than the cost of the doll. The man remembered reading about a drunk driver who plowed into a car killing a girl and injuring a lady. He wondered if the boy's sister and mother were the same people. When the man read about the funeral of the accident victim he took some white roses and found the doll and a white rose in the casket. The man thought that in an instant a drunk driver had completely altered the little boy's life.

Excused absences: Stephanie, Guest David Niu

August minutes: Fred moved to accept minutes with the word July substituted for the word June in the minutes section. Jan seconded. Motion carried.

Financial Report: Patti will contact Aurora to finalize the amount of her house payment and to explain how the impound accounts work. Patti and Lyle completed the form for homeowner's insurance on Aurora's home. Patti has applied for a raffle permit from the state. Budina hasn't made her most recent house payment. Patti will contact her to ascertain the reason. The most recent Lowe's credit card payment came directly from our

bank account. Lyle stated that it should have been deducted from his. He and Patti will investigate the matter further. Patti asked George to send her a copy of the board rooster.

Administration: Michelle's asked the board to accept Sherri's letter of resignation. The board reluctantly agreed. Michelle stated that the home dedication for Aurora was a great success and thanked everyone for participating. Michelle will E-Mail the latest table of contents for the board binders to board members. Board members are to compare the contents of their binders with the table of contents and then E-mail Michelle with requests for missing items. She will bring the missing binder elements to the October board meeting.

Public Information: George reported some board nomination forms have yet to be returned. Additional forms were distributed. George reported on the unwillingness of the Atwater United Methodist Church to store our documents. The documents have been removed and the board authorized George to send a brief thank you letter and to return the original memorandum of understanding concerning the use of their facilities. George reported that he sent an acknowledgement of a memorial gift to a donor who donated on-line to HfH international. It was also reported that the latest newsletter is at the printer and should be mailed in the next two to three weeks. Jan stated that the newsletter is available on-line and appears to be good.

Construction: Lyle reported that he will soon contact the City of Merced about purchasing more building lots. Lyle will, in the near future, check on the soil test and the progress of the plans in the approval process. The building site needs to be raised at least twenty inches from the level of the sidewalk. Lyle stated that this is in line with the nearby homes which have raised foundations and wooden floors. The slab will be on par with the nearby wooden floors. Steve Maccha will bring in fill in six inch increments to build up the building pad to the proper height. Lyle is going to ponder the legalities of having some of the prep work completed before the permitting process is finished.

Family Services: Nellie plans to meet with Rosa and go over her application to insure that everything is complete, accurate and that there are no substantial changes since its initial completion. Nellie asked some questions as to sweat equity hours, size of the house to be sure she will provide accurate information to our next partner family.

Church Relations: Jan has sent flyers for the World Habitat day celebration and the annual dinner to local churches. PG & E has asked for a speaker on October 16. Lyle may attend if he is in town. Jan will get the proof of insurance form for the annual dinner.

Other Business

World Habitat Day: Jan will get the health permit as soon as Jenny provides the plan showing the food preparation area. Jenny needs someone with a credit card to help buy the food and materials needed for the event. Michelle will help her. The food should come in at around \$400.00. Michelle has asked that Jan inventory the eating supply

items at the church garage and to also get the proof of insurance form for the World Habitat Day event. Michelle will inventory the eating supply items at her home. These items will be needed for the annual dinner as well as the World Habitat Day event. Jenny stated that volunteers need to be at the park at noon to set up and start the barbeque. George was directed to place a call for volunteers for the World Habitat Day event on the website and Jan will try to find 6 to 8 volunteers to work from noon to four.

We will work on the Board Self-Assessment at our next meeting.

Annual Dinner: We need table cloths for 8 round tables, 3 serving tables, a drink table, and a prize table. We need eight of the Kiwins to help serve. We need to purchase ice for the event. The church has a flag. Michelle stated that this may be Del's last build and that it would be nice to recognize him for his contribution at the dinner. The board agreed.

Fred moved to pay St Paul Lutheran Church \$100.00 for the use of the Parish Hall for our annual dinner, Pete seconded. Motion carried.

Betsy Murphy has agreed to speak at the annual dinner and will tailor her talk to our need to expand. Jan will offer a Stipend and a place to stay. All board members are to bring a raffle prize to the dinner.

Meeting adjourned: 7:47 p.m.

George Gallaher, Secretary

Calendar:

October, 2013

5- noon – 4:00 p. m. World Habitat Day Barbecue Celebration Rahilly Park

21-6:30 p.m. Board meeting—St. Paul Lutheran Church, devotion: Jan

November, 2013

18-6:30 p.m. Board meeting—St. Paul Lutheran Church, devotion: George

December, 2013

16-6:30 p.m. Board meeting—St. Paul Lutheran Church, devotion: Michelle

Habitat for Humanity of Merced County, Inc.
Board Meeting Sign-in September 16, 2013

1 George Galaber

2 DAVID NIU

3 Nellie Venner

4 FRED PILLSBURY

5 Michelle Paloutzian

6 Pete Delacruz

7 Lyle Allen

8 Jon Song

9 Fenny Adamson

10 Patti Houber

11 _____

12 _____

13 _____