

Habitat for Humanity of Merced County Board Meeting Minutes

January 20, 2014

Meeting Location: St Paul Lutheran Church, Outreach Ministry Center
2916 McKee Rd, Merced CA

Meeting # 239

President (Administration Chair): Jan Sorge,	present
Vice President: Michelle Paloutzian,	present
Secretary (Public Relations Chair): George Gallaher,	present
Treasurer: Patti Houbein,	present
Construction Chair: Lyle Allen,	excused
Family Selection/Partnership Chair: Nellie Venegas,	absent
Member at Large: Pete Delacruz,	present
Member at Large: Fred Pillsbury,	present
Intern: Stephanie Miller,	present
Volunteer Chair: Katilyn McIntire	present
Guest: Brittany Oakes	present

6:30 p.m. Call to order Jan Sorge, President

Devotion: Fred told a true story about a blind boy he escorted around the Castle Air Museum and how there are no coincidences. Fred and the blind boy were brought together by divine intervention. Fred's role in the child's tour made the tour one of the boy's most memorable days even more special and memorable.

Excused absences: Lyle Allen

December minutes: Fred moved to accept the November minutes as read. Pete seconded. Motion carried.

Financial Report: Patti reported that the financial records are up to date and that one partner family has made a partial payment but is catching up. Our tithes to Habitat International are paid and the mortgage statements for the previous year will be mailed to the partner families this month. Patti will check on the value of all homes and report back if we can save partner families some money by eliminating over insurance on some homes. Patti stated that we need to plan for an audit now that our assets exceed \$500,000.00.

Administration: Jan stated that the escrow in Project 13 is about to close. Jan referred to Michelle who stated that the documents are ready for signing pending a board motion authorizing her and Patti to sign the documents in behalf of the board and the organization. Fred moved and Pete seconded a motion authorizing Michelle Paloutzian and Patti Houbein to sign the closing escrow documents pertaining to the property at 195 South "T" Street, Merced, CA at Fidelity Title Company on behalf of the board of directors of Habitat for Humanity of Merced County. Motion carried. Jan stated that we have our sustainability fees reduced to \$5,00.00 per year. There was much discussion on this topic with the result being while we don't feel happy about the fee, we do derive

benefit from Habitat International and will have to make financial plans with this fee in mind.

Public Information: George asked Michelle to read a letter from an unhappy donor. The board decided the best action was to not respond to the letter. A directory of board members was distributed with the reservation that any errors would be reported at the annual planning meeting and a corrected directory would be delivered at a later date. The web page has been updated to reflect our current board members and officers. George stated that the next newsletter will be published in March or April. At that time there may be some structure to photograph at our current build. George will contact Nellie about getting an article and photograph of our newest partner. George asked if there is any truth about the Affordable Health Care Act taxing real estate transactions. No one has heard of any such tax. Patti will check with the tax collector and get back to the board.

Construction: No report

Family Services: No report.

Church Relations: Jan stated that she would be happy if Brittany and Katilyn would become board members. Jan said she would appreciate more ethnic diversity on the board and believes the board would benefit from members with real estate and legal expertise. Jan asked Michelle to forward a board application to Brittany Oakes boakes@ucmerced.edu. Jan also asked Michelle to forward an application to George for inclusion on our web site.

Volunteers: Katilyn reported that she has the proper software and will soon develop a database for our volunteers. She also reported that she is sending welcome e-mails to potential volunteers who sign-up on our web site. Katilyn expressed some dismay that we have volunteers with nothing to do. Brittany suggested we designate the number of volunteers and skills needed on each construction bulletin. Jan stated that there are other volunteer opportunities including but not limited to: fund raising, mailing folding and preparation, community outreach and volunteer orientation.

Other Business

Jan asked that each of the board members submit three areas or ideas for goals for the near future before Saturday. Jan will take care of refreshments for the event. Stephanie will e-mail the link to the board self assessment on my-habitat.org. Jan stated that the Thrivent Build grant is still in the works and we should know by the 29th if we will receive the \$50,000. Jan stated that she greatly appreciated the one page application.

Meeting adjourned: 7:40 p.m.

George Gallaher, Secretary

Calendar:

January 2014

25 – Saturday 9 a.m. – noon – Planning Session

February

17 – Monday, 6:30 p.m. Board meeting – Outreach Ministries Building
Conference Room- St. Paul Lutheran Church, Merced
Devotion: Michelle

March

17 – Monday, 6:30 p.m. Board meeting – Outreach Ministries Building
Conference Room – St. Paul Lutheran Church, Merced
Devotion: Patti

Habitat for Humanity of Merced County, Inc.
Board Meeting Sign-in January 20, 2014

1 George Dabala

2 Michelle Paloufani

3 Patti Houlihan

4 Pete Delacroy

5 Stephanie Miller

6 Jan Argo

7 Kathryn McIntire

8 FRED PILLSBURY

9 Brittany Oakes

10 _____

11 _____

12 _____

13 _____