

# Habitat for Humanity of Merced County Board Meeting Minutes

October 20, 2014

Meeting Location: St Paul Lutheran Church, Outreach Ministry Center

2916 McKee Rd, Merced CA

Meeting # 248

President (Administration Chair): Jan Sorge,	present
Vice President: Michelle Paloutzian,	excused
Secretary (Public Relations Chair): George Gallaher,	present
Treasurer: Patti Houbein,	present
Construction Chair: Lyle Allen,	excused
Family Selection/Partnership Chair: Nellie Venegas,	present
Member at Large: Pete Delacruz,	excused
Member at Large: Fred Pillsbury,	present
Member at Large: Brittany Oakes,	excused
Member at Large: Sean Arnold,	excused

7:03 p.m. Call to order Jan Sorge, President

**Guests:** Charlie Veilleux

**Devotion:** Jan shared a story about a talking cup. The cup was made, molded, cut, fired, glazed and fired again before changing into a beautiful cup from a lump of clay. In much the same way, our maker molds, and bakes us. We often feel it is beyond what we can stand but God wants to refine us to become individuals through whom His beauty can shine through. *“Like clay in the hand of the potter, so are you in my hand, O house of Israel” Jeremiah 18:6b*

**Excused absences:** Sean Arnold, Michelle Paloutzian, Lyle Allen, Pete Delacruz, Brittany Oakes

**Guest presentation:** Charlie Veilleux read the details and changes he had made to the proposed lease for the store on Main Street. Jan asked that an addition be made to the lease asking the landlord to build an “L” shaped partition which would allow exclusive access to one of the restrooms in the building. Charlie agreed to add this clause to the lease agreement and E-mail it to Jan for consideration. Charlie went on to explain about parking and the price of \$500.00 per month for one half of a parking lot behind the building. Fred wanted a clarification on the need to place handicapped parking for the proposed store. Charlie assured him that this is the responsibility of the landlord and that there is room alongside the building for two such spaces. Jan thanked Charlie and he left.

**September minutes:** Fred Moved to accept the minutes as presented. Nellie seconded and the motion passed.

**Financial Report:** Patti reported that one partner family has missed a payment due to an unemployment problem. Patti has spoken with the partner family and has been assured that the family will have their payments caught up by the end of the current calendar

year. The net proceeds from the “Flapjack Fundraiser” were \$415.00. Patti has been promised by the Kiwins that they will be at the annual dinner by 5:00 P, M. ready to help. The raffle permit has come through and we are authorized to have a raffle at our annual dinner. Patti noted that the rent for the main street store could amount in the hundreds of thousands over the period of a three year lease and that we might be better served with a one year lease. Patti asked for an explanation of the financial obligations that might be incurred by the Brush with Kindness program. Jan explained that we would only be providing materials and the materials will need to be purchased by the homeowners and be on the premises at the beginning of the projects.

**Administration:** Jan stated that Katilyn McIntire has resigned from the board. Jan stated that Stephanie Miller has asked to be released from her intern duties and will serve as a volunteer. Brittany Oakes is working on starting a Habitat for Humanity Club at U. C. Merced. It is possible that this club could provide many volunteers to the affiliate. Jan stated that we will have a special meeting on Monday October 27<sup>th</sup> at 6:30 P. M. to decide about the lease for the main street property.

**Quality Assurance Covenant:** Jan has spoken with officers from other affiliates and has been told that there is a big blue book that would be helpful with the completion of the quality assurance. In any rate, Jan will have the document completed and submitted before the deadline.

**Public Information:** No report.

**Construction:** Lyle reported by E-Mail that Daniel Boehs has set November seventh and eighth as the dates for the framing of our current project. Lyle will make arrangements for lunch for the framing crew when he returns from his trip. Larry Sorge is working with the water department about a one inch connection to be installed in preparation for the fire suppression system. Steve Macha and the ROP team have worked to level the site and rough-in the area for the driveway. The regular crew worked Saturday October 18<sup>th</sup> to level the area between the house and the fence.

**Family Services:** Nellie has completed a list of homes and homeowners and is missing only the phone number for project 12.

**Church Relations:** No report.

**Volunteers:** No report

### **Other Business**

Jan stated Michelle is working with her committee and has three potential board members who are being contacted about the possibility of joining our board. The set-up time for the annual Dinner is 1:00 this coming Saturday. Jan will have all the paper products and decorations. Jan will see to it that there is coffee and tea for the event. Jan asked Fred to lead the flag salute. Jan stated that we will tentatively have another pancake breakfast in late April. George had the names of the people willing to provide the devotion wrong.

Nellie was supposed to do it this month but has graciously agreed to postpone her devotion until next month. Patti will provide the devotion in December.

**Meeting adjourned:** 7:53 p.m.

George Gallaher, Secretary

Habitat for Humanity of Merced County, Inc.  
Board Meeting Sign-in October 20, 2014

1 *George Delleker*  
2 *Patti Humberin*  
3 *FRED PILSBURY*  
4 *NALIE VENEGAS*  
5 *Jan Arge*  
6 *C. King*  
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**Calendar:**

October 25 – 5:30 p.m. Annual Dinner – St. Paul Lutheran Church Parish Hall  
Program - Speaker: Monika Grasley, LifeLine, Inc.

Set up time 1 p.m.

November 17 – Monday, 6:30 p.m. Board meeting – Outreach Ministries Building  
Conference Room – St. Paul Lutheran Church, Merced  
Devotion: Nellie

December 15 – Monday, 6:30 p.m. Board meeting Social – Sorges, 2842  
Wainwright Ave. Merced – bring appetizers to share  
Devotion: Patti