

# Habitat for Humanity of Merced County Board Meeting Minutes

February 03, 2014

Meeting Location: St Paul Lutheran Church, Outreach Ministry Center  
2916 McKee Rd, Merced CA  
Special Board Meeting

President (Administration Chair): Jan Sorge,	present	
Vice President: Michelle Paloutzian,	absent	
Secretary (Public Relations Chair): George Gallaher,	present	
Treasurer: Patti Houbein,	present	
Construction Chair: Lyle Allen,	present	
Family Selection/Partnership Chair: Nellie Venegas,	present	
Member at Large: Pete Delacruz,	present	
Member at Large: Fred Pillsbury,	present	
Intern: Stephanie Miller,	absent	
Guest: Katilyn McIntire (Volunteer Committee Chair)		present
Guest: Sean Arnold arrived 7:17 p.m.	present	

6:30 p.m. Call to order Jan Sorge, President

**Prayer:** Jan asked for a blessing and guidance for the board and the organization.

**Financial Report:** Patti reported that we usually have from \$4,000 to \$10,000 is the usual amount of net proceeds for each year. While we have more in our bank accounts, those funds are only to be used for housing construction costs.

**Discussion and Decision on hiring a project manager:** Jan stated that the terms of the grant give us one year to complete the grant and that we need someone to keep track of the paper work for the grant. She went on to state that hiring someone with construction skills to run a second building crew is an avenue we might pursue. Lyle explained that running two crews isn't really practical since the second crew would need to know what the first crew had done and not undo work already completed. He stated that he uses the volunteers in an efficient manner, using more volunteers when needed and cutting down on the number of people on the site when they would be in each other's way. Lyle went on to state that it would be really hard, if not impossible, to complete the house in a year. He stated that most of our homes have taken closer to a year and a half. Fred and Pete concurred with Lyle's statement. Patti expressed reservations of granting a contract to Sean Arnold until we have the Thrivent Grant situation settled. Lyle stated that we should ask for an extension on the timeline for completing the house. He stated that a certificate of occupancy is another way of saying the people are ready to move in. He went on to say that if we are unable to get a satisfactory extension, we should decline the funds.

Jan agreed to check with Thrivent to see if there is any possibility on an extension for the completion date from a year to a year and a half. She also stated that we might ask Sean if he is willing to change directions and work on a restore. Lyle stated that a restore would, in all likelihood, become a major source of funds. The group discussed the idea and agreed to ask Sean if he could work at a rate of \$15.00 per hour to develop a proposal for the feasibility of starting a restore.

Sean Arnold arrived at 7:17 p.m. and was introduced. Sean talked about his experiences and education. Jan asked if anyone had questions of Sean. Many board members asked questions and Sean replied in a relaxed and friendly manner. Jan explained about our dilemma with the Thrivent Grant and then asked Sean if he would be willing to work on a proposal for the restore. Sean gave his ideas about starting small and building up. He stated that he could have a proposal for our next regular monthly board meeting.

Lyle moved to pay Sean Arnold \$15.00 per hour for completing and reporting on a proposal for a restore. Fred seconded the motion. Motion Carried.

Jan thanked Sean Arnold and the board and seeing no more business adjourned the meeting.

**Meeting adjourned:** 7:45 p.m.

Habitat for Humanity of Merced County, Inc.  
Special Board Meeting Sign-in February 3, 2014

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2 FRED PILLSBURY

3 Kathleen McIntire

4 Patti Houlihan

5 Pete Delacruz

6 Lyle Allen

7 Jon Arce

8 N Venegas

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