

Habitat for Humanity of Merced County Board Meeting Minutes

March 16, 2015

Meeting Location: St Paul Lutheran Church, Outreach Ministry Center

2916 McKee Rd, Merced CA

Meeting # 253

President (Administration Chair): Jan Sorge,	present
Vice President: Michelle Paloutzian,	present
Secretary (Public Relations Chair): George Gallaher,	present
Treasurer: Patti Houbein,	present
Construction Chair: Lyle Allen,	excused
Family Selection/Partnership Chair: Nellie Venegas,	present
Finance: Donna Hall	present
Site Selection: Don Spiva	present
Member at Large: Pete Delacruz,	present
Member at Large: Fred Pillsbury,	present
Member at Large: Brittany Oakes,	absent
Member at Large: Sean Arnold,	excused
Member at Large: Ida Johnson	excused

6:38 p.m. Call to order Michelle Paloutzian, Vice President

Devotion:

George shared from Galatians 4:4-5 about waiting for God's time for things to happen.

Excused absences: Sean Arnold, Ida Johnson, Jan Sorge, Lyle Allen

February minutes: Fred moved and Nellie seconded accepting the February minutes with the amount \$230 changed to \$235 on the first line under the heading financial report. Motion carried.

Financial report: Patti asked permission to destroy two computers owned by the organization. Michelle will also destroy two Habitat computers that no longer function. Permission was granted to destroy the four non-functioning computers. Patti reported that two partner families are late with their payments. One who promised to catch up is still two payments late and the other is behind with many payments being made with less than the amount contracted. Fred read the policy pertaining to late and nonpayment issues. The group agreed to keep the current policy and to try to make future payment agreements agree with the policy. Patti supplied Nellie with one family's payment history and Nellie will speak with the partner about the payment problems. Nellie will also be supplied with copies of all agreements so that she can reference them when counseling partner families. Don pointed out that everyone might be better off if the partner family sold her home. Nellie will speak with both families with payment problems after she has all the paperwork and has spoken with Jan about the counseling services offered by Love Inc. The pancake breakfast made \$553.00 with gross receipts of \$878.00 and expenses of \$375.00. Don spent \$700.00 for appraisal reports for two properties on West and Home that appraised at \$37,000.00 each.

H. f. H. Merced Board Minutes March

Administration: No Report. Don reported that he will contact Kathy's son-in-law and help him complete the paperwork to begin the process of his purchase of Kathy's home.

Public Information: Still waiting for printer to finish newsletters. Revised board directory distributed. Members will let George know if any corrections are needed by the end of the week. Donna pointed out that Sean Arnold needs the year he became a board member added to the list.

Construction: No report.

Family Services: Nellie will work with Pete and Ida to plan and implement the family selection process for the next home. Pete needs for Jan to get him a printed copy of the Family Selection Manual. Nellie could also use a hard copy of the latest version of the manual. Plans are being developed to visit with each partner family quarterly.

Church Relations: No report.

Volunteers: Jan will have a volunteer orientation on April 15th. Michelle needs to know the time as she knows someone interested in attending.

Other Business: Don is working on the golf tournament and will have more information in the near future. Right now we would probably collect \$85 to \$90 from each participant and the cost would be around \$60.00 per participant. We need to get people signed up for spaces for the yard sale. We will choose a date for the next pancake fund raiser at a future time.

Site Selection: Don is working on a grant to purchase the two lots at West and Home Avenue. He has included many items that meet criteria and is keeping the amount of the grant under \$100,000.00. He will alter the grant to include an amount for school fees for the one lot that hasn't had a previous home located on it. Don will need a letter from Jan. If she is unavailable he will get a letterhead from Michelle and sign the letter himself as a board member. The biggest hurdle is if we get the grant we will need to complete two homes in one year. Lyle thought this is possible and Don stated that it would stretch us and help the organization grow and become stronger.

Fred reported that Lyle spoke to a service group at a meeting at Castle and the experience was positive.

Devotions for the next three months: April: Fred, May: Patty, June; Michelle.

We will work on Board Assessments when Jan returns.

Michelle will be at the yard sale.

Meeting adjourned: 7:34 P.M.

George Gallaher, Secretary

Habitat for Humanity of Merced County, Inc.
Board Meeting Sign-in March 16, 2015

- 1 George Gallaher
- 2 Patti Houlihan
- 3 Don Spiva
- 4 Ed & Rosemary
- 5 Nellie Venup
- 6 FRED P. STUBURY
- 7 Brittany Oakes
- 8 Michelle Paloufria-
- 9 Danna J Hall
- 10 _____
- 11 _____
- 12 _____
- 13 _____
- 14 _____
- 15 _____
- 16 _____

Calendar:

April 11, Saturday, 8-2 p.m. Vendors, Rummage Sale, St. Paul Parking Lot
Need Chairperson – contact vendors, etc.

April 15, Wednesday, 7 – 8 p.m. Volunteer Orientation, St. Paul Lutheran
Church Outreach Ministry Center Conference Room, 2916 N.
McKee Rd. Merced

April 20, Monday, 6:30 p.m. Board meeting – St. Paul Lutheran OMC
Devotion: Fred

May 18, Monday, 6:30 p.m. Board meeting – St Paul Lutheran OMC
Devotion: Patti

June 15, Monday, 6:30 p.m. Board meeting – St Paul Lutheran OMC
Devotion: Michelle