

Habitat for Humanity of Merced County Board Meeting Minutes

October 19, 2015

Meeting Location: St. Paul Lutheran Church, Outreach Ministry Center

2916 McKee Rd., Merced CA

Meeting # 260

President (Administration Chair): Jan Sorge	present
Vice President: Michelle Paloutzian	absent
Secretary (Public Relations Chair): George Gallaher	present
Treasurer: Patti Houbein	present
Construction Chair: Lyle Allen	present
Family Selection/Partnership Chair: Nellie Venegas	present
Finance Chair: Donna Hall	present
Site Selection Chair: Don Spiva	present
Member at Large: Pete Delacruz	excused
Member at Large: Fred Pillsbury	present
Member at Large: Brittany Oakes	excused
Member at Large: Sean Arnold	excused
Member at Large: Ida Johnson	present

6:30 p.m. Call to order Jan Sorge, President.

Devotion: Ida shared from Colossians 3: 13-14.

13“Bear with each other and forgive one another if any of you has a grievance against someone. Forgive as the Lord forgave you.”

14“And over all these virtues put on love, which binds them all together in perfect unity.”

Ida also shared from Mother Teresa:

"To children and to the poor, to all those who suffer and are lonely, give them always a happy smile; give them not only your care but also your heart. We may not be able to give much, but we can always give the joy that springs from a heart that is filled with love."

"Every act of love is a work of peace, no matter how small."

"It may happen that a mere smile, a short visit, the lighting of a lamp, writing a letter for a blind man, carrying a bucket of charcoal, offering a pail or sandals, reading the newspaper for someone—something small, very small—may, in fact, be our love of God in actions. Listening, when no one else volunteers to listen, is no doubt a very noble thing."

"Holiness grows fast where there is kindness. I have never heard of kind souls going astray. The world is lost for want of sweetness and kindness."

"Love, to be real, must cost—it must hurt—it must empty us of self."

Excused absences: Sean Arnold, Brittany Oakes

Guests: No guests.

September minutes: Accepted as presented.

Financial report: Patti will complete the final profit from the golf tournament when all the expenses are paid. It appears as if the tournament was a great success and a great method for raising funds. Patti has completed the year-end reports and has submitted the income tax returns. We have given up our retail sales license. We have the proper permit for the annual dinner raffle. Documents that must be submitted biannually to the Secretary of State of California have been properly submitted. The affiliate received \$8,244.78 from HfHI as part of a legal settlement. Patti stated that the money we submitted to HfHI to become compliant paid off handsomely. Budina made her October payment but is still in arrears for one half of her September payment. Patti will work on a budget, look into taking Quickbooks lessons, and investigate setting up a depreciation schedule for our truck. Patti will be unable to attend the November meeting and will submit financial reports for two months at the December meeting. Jan will pay necessary bills in Patti's absence.

Administration: Jan stated that Sean is working on a community grant for a ReStore manager. Don reported that the tournament went well and that we have some goodies to save for next year. George reported that the Hometown Buffet fundraiser has netted so far \$277.50. We have the potential to bring that up to \$637.50 if \$360 in uncollected tickets is received. Jan emphasized that it is important to let people know if there are uncollected tickets at the time of payments because we paid for all tickets assuming they were sold.

Public Information: The newsletters were assembled by U.C. Merced students and mailed by Jan. George may write a Christmas letter requesting donations this year.

Construction: Lyle reported that the costs to repair the home on Fig St. came in at more than expected. The family can move in. Jan stated that the stove at Fig St. will not light. The group agreed that this is the partner family's responsibility. Jan stated that the family at Fig St. is buying some donated furniture. Lyle stated that it is time to look for a new construction supervisor.

Family Services: Nellie will forward information about finance class to Budina. Committee will meet quarterly with families. Patti will send copies of homeowner's yearend reports to Nellie. Nellie is still short two contracts which are needed for review with the families. Nellie will contact families to invite them to the annual dinner. Donna suggested a thank you present for families who pay off their homes. Lyle stated that we need to emphasize that taxes and insurance becomes the homeowner's responsibility when their mortgage is paid off. Patti has a letter for homeowners explaining this. Jan stated that as homeowner policies come due, they are being replaced with a more reasonably priced policy and the homeowners need to understand this helps them pay off their homes faster. Ida suggested giving each homeowner a 2016 Leap and Carpenter Kemps calendar. Fred volunteered to provide some calendars he has as well.

Church Relations: Jan is sending information to many places.

Volunteers: Next orientation is set for January 13, 2016. We have a volunteer who may work on the newsletter. Jan will have her submit a proposal.

Site Selection: Don stated that we are still looking for rehabs. If we don't meet the current deadline Don can write a new grant. Lyle and Don will look at possible sites. We can still rehab a home by June if all conditions are right. We will start looking at homes being auctioned because of delinquent tax liens. This may be a way to get fixable homes at a reasonable cost. These homes might fit in with HUD guidelines.

Unfinished & New Business: Fred reported that he donated the prorated cost of renting a storage shed for the remainder of the month. The unit is 12' by 30' and is located at Derrel's Mini Storage on Santa Fe Drive. The cost is \$166.00 per month. Fred gave Patti the contract and she needs to pay November's rent by the first of November. Fred and Donna both contacted Amy Jennings in Fresno who needs a letter which could get every other month's rent donated. Donna has sent the letter which needs to be there before January. Donna stated that there is a discount for paying quarterly and an additional discount for paying annually.

We will set up for the annual dinner at 1:00 p.m. the day of the dinner. Jan will place bags in front of the prizes so people can place tickets in the bags close to the prizes they want. Jan will state on postcards being mailed to all contributors that anyone can donate a raffle prize.

Planning meeting will be Saturday, January 9, 2016 from 9:00 a.m. to lunch. Sub sandwiches will be provided. Please submit ideas for discussion topics to Jan.

George and Ida will contact Debbie Glass of Merced Adult School about a building at Castle Airport that may be suitable for a ReStore.

Meeting adjourned: 7:50 P.M.

George Gallaher, Secretary

Habitat for Humanity of Merced County, Inc.
Board Meeting Sign-in October 19, 2015

- 1 DLW Gallagher
- 2 Jan Lopez
- 3 Don Spina
- 4 FRED PILLSBURY
- 5 Lyle Allen
- 6 Nellie VENEZAS
- 7 Ida Johnson
- 8 Patti Houbert
- 9 Donna Hall
- 10 _____
- 11 _____
- 12 _____
- 13 _____
- 14 _____
- 15 _____
- 16 _____

Calendar:

November 7 – Annual meeting/potluck, St. Paul Lutheran OMC
5:30 p.m.

November 16 – Monday, 6:30 p.m. Board meeting – St. Paul Lutheran OMC
Devotion: Fred Pillsbury

December 21 – Monday, 6:30 p.m. Christmas gathering – bring appetizers to
Share – short board meeting. At the home of Jan & Larry Sorge
Devotion: Donna Hall

January 9 – Saturday 9:00 a.m. to lunch, Annual Planning Meeting – St. Paul
Lutheran OMC

January 13 – Volunteer Orientation 7:00 p.m. – St. Paul Lutheran OMC